

Mt. Vernon Airport Authority  
Regular Meeting of the Board of Commissioners  
Held March 10, 2015 at 6:00 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Eddie Lee	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Absent: None

Staff: Chris Collins  
Sheila Jolly-Scrivner

Guests: Emily Roth, Phil Hamerski, Ron Brushwitz, & Don Lewis.

**PUBLIC INPUT**

There being none, Chairman Ancona moved forward with the meeting.

**REPORTS**

**Minutes**

Minutes were presented for the February 10, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

**Treasurers' Reports**

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

**Bills for Approval**

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

**CORRESPONDENCE**

There being no items of correspondence, Chairman Ancona moved forward with the meeting.

**OLD BUSINESS**

There being no Old Business items, Chairman Ancona moved forward with the meeting.

## **NEW BUSINESS**

### **IEMA Logistics**

Mr. Collins mentioned that he has been working with the Illinois Emergency Management Agency for several years and serves on the local Long Range Emergency Planning Board with Jefferson County Emergency Management Agency members Jim Hertenstein, Keith Hertenstein, and Steve Leuker. He stated JCEMA is also a stakeholder in the airport's Airport Emergency Plan. IEMA Regional Manager Steve Simms approached Mr. Collins several months ago regarding the airport serving as an IEMA Main Logistics Base. Mr. Collins noted IEMA needs infrastructure to facilitate the delivery, housing, and distribution of materials in the event of a natural disaster. IEMA Directors conducted site surveys of several area airports and were impressed with Mt. Vernon Outland Airport. KMVN's existing relationship with the 169<sup>th</sup> Airlift Wing (who will be tasked with the movement of mass materials), interstate intersection location, hangar space with garage doors, large parking lots, and electrical hookups were some of the amenities that makes Mt. Vernon Outland Airport an ideal Main Logistics Base. Mr. Collins presented a description of a Main Logistics Base as well as an Intergovernmental Agreement. He mentioned that he has submitted the Agreement to Legal Counsel. Mr. Collins recommended a committee consisting of himself and Commissioner Lee be established to review the Agreement. He noted Commissioner Lee has extensive experience on this subject due his military service and a similar relationship/circumstance occurring at a City where he used to live. Motion was made by Commissioner Chesney and seconded by Commissioner Martin to approve the IEMA Intergovernmental Agreement pending the review by Commissioner Lee, Legal Counsel Scott Quinn, and Mr. Collins. Upon roll call vote, all were in favor.

### **Webmaster Proposal**

Mr. Collins noted that he and Administrative Assistance Ms. Sheila Jolly-Scrivner have been working almost weekly with webmaster Perry Hartman, of Painter's Dream Productions on the airport, expo, and Jefferson County Hall of Honor websites. With Facebook, Youtube Channel, and other promotions Perry has created, Mt. Vernon Outland Airport is far ahead of other airports. Mr. Collins presented a retainer proposal from Perry Hartman to manage all three sites. Mr. Hartman's fee is \$325 per month. Ms. Scrivner put together some numbers for Mr. Hartman's charges for the previous three years and those numbers were given to the Commissioners. Mr. Collins stated the \$325 per month is a little higher than the 2012 and 2013 monthly averages and less than the 2014 number. He cautioned the 2014 was skewed somewhat by complete overhauls of each site. Mr. Collins noted that he expects the 2015 number to be around \$300 due to all of the new ideas the group is trying. Mr. Collins stated that he has lots of other additions to make to the airport site and wants to do some additional video upload. He noted the airport will be getting good value with a contract. Mr. Collins also rationalized that \$1400 of the \$3900 annual cost will be paid by Midwest LSA Expo, so the real number to consider is \$2500. Mr. Collins recommended approval of the retainer proposal by Painter's Dream Productions. Motion was made by Commissioner Martin and seconded by Commissioner Lee to approve the annual retainer with Mr. Perry Hartman of Painter's Dream Productions in the amount of \$325 per month. Upon roll call vote, all were in favor.

### **Energy Contract**

Mr. Collins mentioned Rob Wielt of Affordable Gas & Electric called a few weeks ago to gauge interest in the airport purchasing a new electricity supply contract. The airport's current contract with Direct Energy expires on August 1<sup>st</sup> this year. Mr. Wielt recommended locking in a new rate before Summer as prices are likely to go up around the first of May (when the utility companies re-negotiate new rates). Mr. Collins and Commissioner Chesney talked about the situation and agreed the airport needs to be looking now. Mr. Collins asked for approval to seek new rates, beginning on August 1<sup>st</sup>. Bids could be due by March 31<sup>st</sup> with a contract signed with the low bidder. Discussion ensued and the Commissioner directed Mr. Collins to contact Direct Energy and Affordable Gas & Electric. Motion was made by Commissioner Chesney and seconded by Commissioner Martin to allow Mr. Collins to seek bids and award to the low bidder. Upon roll call vote, all were in favor.

### **OTHER BUSINESS**

Mr. Collins informed the Commissioners that two very special milestones were realized this month. Maintenance Superintendent Ron Mosier celebrated his 35<sup>th</sup> Anniversary with the airport! Team MVN Member/corporate pilot Carl Heinrich and retired Ozark/TWA/American Airlines Captain Jerry Spear were awarded the FAA's Wright Brothers Master Pilot Award by the Springfield Flight Standards Division Manager Jerry Slaybaugh in Springfield recently. The Wright Brothers Master Pilot Award is presented for 50 years of safe aviating. Discussion ensued with Mr. Collins and the Commissioners making several statements about Mr. Heinrich and Mr. Spear. Mr. Collins then directed the discussion toward a gift for Mr. Mosier. He suggested a gift card to the Rare Chop House and a small bonus. Discussion ensued. Motion was made by Commissioner Chesney and seconded by Commissioner Lee award a \$150 gift card and a \$200 bonus to Mr. Mosier. Upon roll call vote, all were in favor. The Commissioners and Mr. Collins praised the dedication and service provided by Mr. Mosier. Mr. Collins stated "Ronnie is here every morning before sunrise checking lights, seven days a week, 365 days a year (with the exception of one week's vacation). There is no one in the community more dedicated to the airport than Ronnie!" Chairman Ancona remarked "Ronnie is the Mt. Vernon Airport."

Mr. Collins presented photos and described the first opportunity he and the maintenance staff recently had using the new runway de-ice system and Cryotech Liquid Runway De-Icer. On the afternoon of March 4<sup>th</sup>, a Fairchild Merlin (twin turboprop), that had landed earlier in the morning, wanted to return to Akron/Canton, Ohio. The runway were closed due to icy conditions (braking action was 0.18 or NIL). After the crew agreed to pay for the de-ice spraying service, Mr. Collins reported the aircraft was able to depart within one hour of making the call. As the photos showed, the braking action increased to 0.3 (or Fair) in just seconds after the application of the Cryotech product. Mr. Collins noted that the truck he was taking the braking assessments from was only trailing the truck containing the de-ice rig by 100 yards. Mr. Collins noted the system worked as advertised! Five Ohio businessmen were able to return to their homes due to the airport's investment in the de-ice system and chemicals.

Mr. Collins introduced Ron Brushwitz of Tri-State Helicopters. Mr. Brushwitz operates a couple Robinson R44 agricultural spray helicopters and corresponding ground service equipment. He asked the Commissioners several questions about hangar rental rates, airport requirements, and how the MVAA helps tenants grow their businesses. Mr. Brushwitz's territory lies north of the airport and because of this fact, he is looking at airports located north of Jefferson County. He stated he was looking for advice to use in future negotiations. Discussion ensued and both parties learned more about their respective operations. Mr. Brushwitz thanked the Commissioners for their insight and praised their leadership. The Commissioners thanked Mr. Brushwitz for coming and mentioned he and his business were always welcome at Mt. Vernon Outland Airport should he desire to land a little farther south.

### **EXECUTIVE SESSION**

Motion was made by Commissioner Pierce and seconded by Commissioner Lee to approve a 5% (or \$1560) annual increase for Administrative Assistant Sheila Jolly-Scrivner. Upon roll call vote, all were in favor.

There being no business to discuss under Other Business, no further items for discussion on the Agenda, and no additional Executive Session items, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

## **EXECUTIVE SESSION**

March 10, 2015

Mr. Collins noted Administrative Assistant Ms. Sheila Jolly-Scrivner celebrated her second year anniversary with the airport over the weekend. Mr. Collins reminded the Commissioners that Ms. Scrivner, with favorable reviews, was promised timely increases as a condition of her employment. Mr. Collins recommended a 3.5% increase, or an additional \$1055.60. Discussion ensued with everyone praising the wonderful job Ms. Scrivner has done for the airport. Commissioner Pierce recommended a 5% increase. His recommendation calculates to a \$1560 annual increase. There were no objections to the recommendation and the Commissioners agreed to approve the 5% increase upon returning to open session.