

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held October 11, 2011 at 6:00 PM

Present: Greg Martin	Chairman
Michael Ancona	Vice Chairman
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Absent: Paul Dickerson Secretary

Staff: Chris Collins
Mary Barnett-Johnson

Guests: See Attached

PUBLIC COMMENTS

There being no public comments, Chairman Martin moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the September 13, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Mr. Collins reminded the Commissioners that the airport's annual Transportation Improvement Program Meeting is scheduled for Monday, October 17, 2011 at 10:00 a.m. at the Illinois Department of Transportation, Division of Aeronautics in Springfield, Illinois.

OLD BUSINESS

New Hangar

Mr. Collins provided an update on the Perimeter Fence Project. The project is set to begin on Monday, October 17, 2011 and is estimated to take approximately 90 days to

complete. Discussion ensued regarding the fence and its intended purpose – to establish safety and security for airport tenants and visitors flying into the airport.

Runway Project

Mr. Collins noted that the field portion of the project was completed on Thursday, September 29, and Friday, September 30, 2011. The contractor indicates the final report will be available in approximately six weeks. Mr. Collins stated that along with the actual Nondestructive Testing, core samples were taken at five locations on the runway, four along Taxiway “A”/”B”, and one each on Taxiways “C”/”D”, “E”, and “B2”, and a portion of the Main Apron. Mr. Collins indicated that the core samples were necessary to validate the pavement history and calibrate the Nondestructive Testing apparatus. Without the core samples, the Nondestructive Testing results would be “theoretical” based on inputs from the pavement history, only and any final report would carry a disclaimer stating so. With the core samples, the data obtained would be “solid”. Mr. Collins noted that the Base Bid of \$13,630 for the project was approved at the September Meeting. Alternate 3c (Core Sampling) and Alternate 3b (FAARFIELD Analysis) totaling \$7370 need to be approved at the October Meeting. Mr. Collins explained that the FAARFIELD Analysis is required by the FAA/IDOT, IDA for pavement design and since the airport plans to seek re-imburement, Alternate 3b has to be approved for any reimbursement to occur. Motion was made by Commissioner Pierce and seconded by Commissioner Ancona to approve Alternates 3b and 3c for \$7370 with Applied Resource Associates. Upon roll call vote, all were in favor. Mr. Collins presented an e-mail from Boeing explaining that the FAA would soon be requiring all U.S. Airports to calculate and publish a Pavement Capacity Number (PCN) for its primary runways. Since the project will produce the PCN as part of the final report, Mr. Collins stated that Mt. Vernon Outland Airport is on the forefront of something all airports will soon be doing.

Property & Equipment Insurance

Mr. Collins noted that the low bid for the upcoming Property & Equipment Insurance Renewal was submitted by Arthur J. Gallagher (AJG) at \$18,852. The second lowest bid was submitted by The Insurance Store (TIS) at \$21,256. Upon review and comparison of the bids to the Bid Specification, it was determined that the low bid did not comply with all coverage requirements. Mr. Collins recommended that the low bid be disqualified and an award made to the next lowest bidder. Motion was made by Commissioner Ancona and seconded by Commissioner Pierce to accept the \$21,256 bid submitted by The Insurance Store. Upon roll call vote, all were in favor.

NEW BUSINESS

Fly-In Veterans Reunion

Mr. Collins stated that in past years the MVAA has generously approved a Not-to-Exceed cost of \$750 to be used for providing lunch to visiting pilots and aircrews. The free lunch is an incentive to attract aircraft operations on the day of the event. The luncheon has been at SRT Aviation the last several years with the funds being used to purchase Turkeys, BBQ Pork, side dishes, and soft drinks. Mr. Collins noted that with Wilkey’s being open it does not make sense to have volunteers cooking and serving lunch. Mr. Collins has worked out an arrangement to provide lunch at Wilkey’s and asked the

Commissioners for the annual donation of Not-to-Exceed \$750. Motion was made by Commissioner Pierce and seconded by Commissioner Ancona to approve the Not-to-Exceed \$750 expenditure. Upon roll call vote, all were in favor.

OTHER BUSINESS

Mr. Collins noted that since Maintenance work is now being conducted in the Corporate and Community Hangars, the need for an air compressor has surfaced. Fixed Base Operations Maintenance Staff indicates that a compressor mounted on a pallet would be ideal as it could be moved between buildings via the airport's forklift. Mr. Collins asked the Commissioners if he could have approval to seek prices for one new air compressor. Discussion ensued regarding horsepower required, tank volume, and cost. Mr. Collins noted that a compressor in the \$500 range should suffice. Discussion ensued and Mr. Collins was directed to research the project and bring costs before the Commissioners at the November Meeting.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Martin moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.