

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held November 9, 2010, at 6:00 PM

Present: Greg Martin Vice Chairman
Paul Dickerson Secretary
Gary Chesney Treasurer
Joe Bob Pierce Commissioner

Absent: Michael Ancona Chairman

Staff: Chris Collins
Mary Barnett-Johnson

Guests: See Attached

PUBLIC COMMENTS

There being none, Vice-Chairman Martin moved forward with the meeting.

REPORTS

Minutes, Treasurer's Reports, & Bills for Approval

The monthly minutes (presented for the November 9, Meeting), Treasurer's Reports, and List of Bills were presented for approval. There being no changes to the minutes and no concerns with the Treasurer's Reports or List of Bills, motion was made and seconded to approve all as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Mr. Collins informed the Commissioners of the Hanson Professional Services Annual Open House. The event is scheduled for Thursday, November 18, 2010 at the Hanson Office in Springfield.

OLD BUSINESS

New Hangar

Mr. Collins briefed the Commissioners as to where the project stands to date. With the exception of some hangar door bracing, all structural steel is in place. Workers have started placing the exterior sheeting on the South Side. On the aircraft ramp, vehicular roadway/parking lot portion of the project, all work has been completed. The apron and vehicular parking lot spaces have been striped, and all areas backfilled, tilled, and seeded.

SPCC/Mobile Fueler Containment Project

Mr. Collins noted that the flatwork for the project is complete. Airport Maintenance and Mr. Collins have been assembling the canopy structure and are approximately one-third finished. After the canopy is erected, the final portion of the project will be to install the electrical supply. The conduit is in place between the East "T" Hangar and the construction site. Workers need only to add circuit breakers to the existing load center and install new outlets and lights on the other end.

NEW BUSINESS

Annual Audit.

The airport's auditor, Mr. David Kieffer of David Kieffer, CPA, was unable to attend the meeting. Vice Chairman Martin moved forward with the meeting.

Auxiliary Generators

Mr. Collins presented two proposals for a semi-annual preventative maintenance contract on the airport's two auxiliary generators (East Transclosure and ARFF Station). Mr. Collins stated that the airport has paid some lofty bills for emergency service on the two generators in the past. Since the generators are aging (1993 vintage), he recommends a proactive approach instead of a reactive one. Proposal #1 for \$1195 is from Luby Equipment based out of Fenton, Missouri. Proposal #2 for \$1350 is from Mt. Vernon's own IPT Power Systems. The ARFF Station Auxiliary Generator is an IPT Power Systems' offering. Discussion ensued regarding the two proposals. A consensus was made that although Luby is the low cost provider at \$1195 annually, IPT is local, and IPT's hourly rate is much cheaper. There are no travel or mileage charges for emergency breakdowns or service outside the contract parameters if the IPT proposal was selected. Motion was made by Commissioner Dickerson and seconded by Commissioner Chesney to accept the proposal from IPT Power Systems. Upon roll call vote, all were in favor.

Airport Website Overhaul

Mr. Collins presented preliminary costs for the overhaul of the airport's website. Also submitted was one page from the Midwest LSA Expo Website showing the amount of referrals from the airport's website. He stated that the information is proof that many people are visiting the airport's website. Mr. Collins noted that as more time passes, electronic marketing is increasing. New on the market are satellite based software packages for iPads and other mobile navigation devices. Mr. Collins recommends that the website be overhauled to cater to the "Digital Pilot". The upgrade would focus on quick-turn fuel stops, U.S. Military operations, and promote flight training. A \$2000 estimate was presented from Mr. Perry Hartman of Nashville, Tennessee. Mr. Hartman is the webmaster in charge of the Midwest LSA Expo site. Discussion ensued. Motion was made by Commissioner Chesney and seconded by Commissioner Pierce to overhaul the airport's website with Mr. Perry Hartman for \$2000. Upon roll call vote, all were in favor.

Surface Painted Hold Short Markings

Mr. Collins informed the Commissioners that the Surface Painted Hold Short Markings Project is nearly ready to advertise for bids. The FAA has mandated the new markings be installed by December 31, 2010. A Pre-Design Meeting was held at the airport with Illinois Department of Transportation, Division of Aeronautics and Hanson Professional Services personnel recently. It is hoped the project will be advertised sometime in December, ahead of the mandated completion date. Mr. Collins directed the Commissioners to a letter from IDOT, IDA that is included in their booklets. The letter defines the total cost of the project at \$29,447. The airport's local share will be \$1472. Mr. Collins stated that the airport's FAA Certification Inspector is aware that the mandated timeline can not be met, but the project should be bid and awarded prior to the date.

OTHER BUSINESS

Mr. Collins briefed the Commissioners on the condition of the Jet A Mobile Fueler. Airport Maintenance, SRT Aviation personnel, and Mr. Collins have been desperately trying to keep the truck running despite issues with its carburetor. The 1985 vintage engine (the truck was purchased “new” in 1995 on a remanufactured chassis) has a carburetor that is “worn out” and is in need of replacement. Overhaul kits are not available and Mr. Collins’s sources have not produced many leads for a new carburetor. Mr. Collins noted that the team would keep searching in the hopes a new carburetor can be located. There are some options if a new carburetor can not be found, but all are costly.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Vice Chairman Martin moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.