

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held December 11, 2012 at 6:00 PM

Present: Michael Ancona	Vice Chairman
Galen Monk	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Absent: Greg Martin Chairman

Staff: Chris Collins

Guests: See Attached

Since Chairman Martin was absent, Vice Chairman Michael Ancona conducted the meeting.

PUBLIC COMMENTS

There being none, Chairman Ancona moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the November 13th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There was no Treasurers' Report presented.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being no items of Correspondence, Chairman Ancona moved forward with the meeting.

OLD BUSINESS

Innovation Park

Mr. Collins presented the tentative plans and a project schedule for Hangar #1 developed by Brian Edmison & Associates. Mr. Edmison delivered the items to the airport just prior to the meeting. Neither Architect Edmison nor Construction Manager Carey Lipps were in attendance. Mr. Collins asked the Commissioners to review the plans. If the Commissioners approve, bids could be advertised. Discussion ensued regarding the project schedule and the many parameters of the building including the need for floor drains in the hangar. Mr. Collins suggested that he (as well as either Chairman Ancona or Secretary Monk) could meet with Mr. Edmison and Mr.

Lipps later in the week and if the issues could be addressed and incorporated into the plans, a special meeting could be held next week for official approval of the plans. The Commissioners agreed with this approach and directed Mr. Collins to schedule accordingly.

Mr. Collins provided a budgetary update on the Hangar Project. He estimated the hangar portion of the project to cost approximately \$357,504. This number includes the demolition of the current A-200 structure and the removal and re-installation of 100' of fencing. Mr. Collins pointed out that with the \$380,000 of the project financed, \$22,496 would remain to address the attached office structure. Any amount in excess of \$22,496 needed to finish the office extension would have to come from the airport's Capital Projects Fund.

Regarding the finance agreement, Mr. Collins noted that at Bean Capital Banking Center's request, he drafted a Lease Agreement. The Agreement has yet to be reviewed by BCBC, but Rich Talbert at the bank assured Mr. Collins that it would be forwarded back to the airport soon.

Narrowbanding Project

Mr. Collins noted that bids were received from both companies that indicated interest. The low bid was submitted by Roy Walker/Mt. Vernon Communications. The total bid (Base & Alternate) was \$7319 for Kenwood equipment. Roy Walker/Mt. Vernon Communications also submitted a total bid of \$8498 (Base & Alternate) for Motorola equipment. The highest bid was submitted by NOVACOM at \$10,438 for Vertex equipment. There is an \$1179 difference between the low bid (Kenwood Equipment) and the middle bid (Motorola Equipment). Mr. Collins recommend purchasing the Motorola Equipment for several reasons: prior experience, Illinois owned/manufactured/serviced, and reliability. Mr. Collins noted that by accepting the middle bid, the airport would be responsible for covering the additional \$1179 cost. This "upgrade" cost will be added to the airport's local share for the Base Bid plus the Alternate Bid amount. Therefore, the total cost immediately paid out on the project will be \$8498. Mr. Collins stated that at some point in the future, the airport will be reimbursed by IDOT, IDA for \$4756.65, making the total cost of the project \$3741.35. Motion was made by Commissioner Monk and seconded by Commissioner Chesney to approve the total bid of \$8498 submitted by Roy Walker/Mt. Vernon Communications. Upon roll call vote, all were in favor.

NEW BUSINESS

Property & Equipment Insurance

Mr. Collins presented three bids for the requested three year renewal. Mt. Vernon based Guy Wood Insurance submitted the low bid in the amount of \$23,982. The policy includes a \$2500 deductible. Guy Wood also submitted a bid in the amount of \$25,490. The policy includes a \$1000 deductible. Mr. Collins noted the third bid from Las Vegas based Arthur J. Gallagher was disqualified due to it being an annual policy. Mr. Collins stated that the airport's current policy has a \$5000 deductible and \$27,800 premium. Approval of the low bid would save nearly \$4000 in premium and lower the deductible. Motion was made by Commissioner Monk and seconded by Commissioner Chesney to approve the low bid submitted by Guy Wood Insurance. Upon roll call vote, all were in favor.

OTHER BUSINESS

There being none, Chairman Ancona moved forward with the meeting.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Ancona moved forward with the meeting. There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.