

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held December 13th, 2016 at 6:00 PM

Present: Michael Ancona	Chairman
Eddie Lee	Vice Chairman
Joe Bob Pierce	Secretary
Gary Chesney	Treasurer
Ryan Wellmaker	Commissioner

Staff: Chris Collins
Sheila Jolly-Scrivner

Guests: Steve Willis, Steve Modert, & Don Lewis.

PUBLIC INPUT

Hearing none, Chairman Ancona moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the November 8th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being none, Chairman Ancona moved forward with the meeting.

OLD BUSINESS

Health Insurance

Mr. Collins presented an estimate from the State of Illinois Local Governmental Health Plan (LGHP). The total annual cost for the four member group of Mt. Vernon Airport Authority employees is \$37,392. This is a savings of \$432 over the BCBS and \$1644 over the incumbent provider Health Alliance's renewal. Mr. Collins explained the LGHP Plan also covers dental and vision. Currently, the group's dental coverage is provided by a separate plan and adds \$2174.52 to the airport's annual bottom line. The group currently has no vision coverage. Mr. Collins summarized that by changing to the LGHP plan, if one compares the 2016 total insurance cost of \$36,888 (\$34,716 Health

Alliance plus \$2172 Delta Dental) to the \$37,392 LGHP offering, the airport would only see an increase of \$503 for 2017 – and this includes vision coverage! Mrs. Scrivner has talked to the insurance administrator at the C.E. Brehm Memorial Library and received very favorable comments. The library has been in the LGHP program for over ten years. Mrs. Scrivner also talked to the insurance administrator at Williamson County. Williamson County has a large group of employees and the administrator there is very pleased. Mr. Collins recommended enrolling in the LGHP Program. Motion was made by Commissioner Lee and seconded by Commissioner Wellmaker to enroll in the State of Illinois Local Governmental Health Plan at the estimated cost of \$37,392. Upon roll call vote, all were in favor.

NEW BUSINESS

Annual Audit

The airport's Auditor, Mr. David Kiefer of Richard David Kiefer, CPA, was not in attendance so this line item was tabled.

Terminal Lobby

Mr. Collins mentioned he has two additional projects in the Koziara Terminal Lobby. He proposed professionally framing in the old Departure Gate (currently a storage area) and relocate Hertz. The area would be renamed Suite "D". The project would again involve retired Commissioner Greg Martin. Greg recently measured and provided pricing for an insulated glass wall for the exterior door and a single door sidelight unit for the interior door. Demolition and installation would be done by Greg and our maintenance guys. Mr. Collins noted a small HVAC upgrade would be required as the space lacks supply ducts. The price to extend two flex ducts and diffusers is approximately \$600. Mr. Collins explained that since no alterations to the flooring would be needed in the new suite, the total project cost would be approximately \$2800. He added, "*Alex from Hertz is thrilled as his customers will no longer have difficulty finding him. Hertz is very happy with us and looks to add another employee sometime in first quarter 2017.*" Mr. Collins recommended the approval of the expenditure and stated there should be little difficulty leasing the former Hertz Suite. Motion was made by Commissioner Lee and seconded by Commissioner Chesney to approve the expenditure of \$2800 for Koziara Terminal Suite "D". Upon roll call vote, all were in favor.

Another potential project in the lobby is a Simulator Suite. Mr. Collins stated that he has wanted to do this for several years. With the introduction of the AIRGO students to the family, this project is a strong possibility. The fourteen AIRGO students are approximately one to two months away from starting their instrument training – the rating that simulation is a great benefit. The airport's on-site Redbird Simulator would require a \$4000 upgrade to make it usable for AIRGO and other local students. Mr. Collins has reached out to AIRGO to see if it is interested in a partnership. AIRGO's Jay Grafton has sent a request to his superiors for that entity to cover the costs of the upgrade in return for free use of the simulator by AIRGO students. If AIRGO would partner with the airport, Mr. Collins proposes to install a glass wall/door combo in a currently unusable space inside the baggage claim. The Simulator Suite's walls would allow those on the lobby side to see the equipment (a recruitment tool for future pilots). The AIRGO

instructors have approved the Simulator Suite location and have ideas how to best utilize the suite. Mr. Collins noted the cost to install the glass wall/door combo is approximately \$1000. Retired Commissioner Greg Martin and airport maintenance staff would do the installation. Discussion ensued about the use of the simulator, recoup of the airport's investment, and scheduling. Mr. Collins noted that he is not making a recommendation at this time but wanted the Commissioners to be aware of the possibility if AIRGO decides to partner with the airport. Motion was made by Commissioner Lee and seconded by Commissioner Wellmaker to approve the \$1000 estimate on the condition AIRGO invests in the simulator upgrade. Upon roll call vote, all were in favor.

OTHER BUSINESS

Mr. Collins presented a letter from Airport Legal Counsel Scott Quinn of Quinn Law and Mediation. Attorney Scott Quinn has accepted a position as Chief Public Defender and according to Statute must cease all private practice. Mr. Collins recommended the airport remain with Quinn Law and Mediation as its Legal Counsel with Mrs. Julie Quinn taking over as Airport Legal Counsel. Mrs. Quinn has represented the airport in a previous legal matter and the firm retains all legal documents for the airport dating back to the 1960's. Motion was made by Commissioner Pierce and seconded by Commissioner Wellmaker to retain Quinn Law and Mediation's Julie Quinn as Airport Legal Counsel. Upon roll call vote, all were in favor.

With no Executive Session items, no additional Other Business, and no further items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.