

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held February 8, 2011 at 6:00 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Paul Dickerson	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Staff: Chris Collins
Mary Barnett-Johnson

Guests: See Attached

PUBLIC COMMENTS

There being no public comments, Chairman Ancona moved forward with the meeting.

REPORTS

The monthly minutes (presented for the January 11, Meeting), Treasurer's Reports, and List of Bills were presented for approval. There being no changes to the minutes and no concerns with the Treasurer's Reports or List of Bills, motion was made and seconded to approve all as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Since there were no items of Correspondence, Chairman Ancona forward with the meeting.

OLD BUSINESS

New Hangar

Mr. Collins provided an update on the construction of the New Community Hangar. The steel erection crew is finished with their portion of the project. The electricians and mechanical contractors are wrapping up their tasks while awaiting installation of the utilities. Mr. Collins presented three change orders for the Commissioners to consider. The first Change Order is from Ameren for installation of new gas service. Mr. Collins stated that he worked with Ameren's Engineering Department in an effort to reduce charges, but was unsuccessful. The cost to install new service, including a meter, is \$2177. Mr. Collins asked for approval of Change Order #1. Motion was made by Commissioner Chesney and seconded by Commissioner Martin to approve Change Order #1 with Ameren for \$2177 to install new gas service. Upon roll call vote, all were in favor.

Mr. Collins introduced Change Order #2. Change Order #2 is for materials and installation of six commercial grade ceiling fans. He noted that the heaters are 28 feet

above the floor and that fans are needed to circulate the heated air. The A-1100 building has fans and they are operational year round. The Change Order is with electrical contractor KT Electric. The price for six commercial grade ceiling fans, materials, installation, and manlift rental is \$2960. Mr. Collins asked for approval of Change Order #2. Motion was made by Commissioner Pierce and seconded by Commissioner Martin to approve Change Order #2 with KT Electric for \$2960 to install ceiling fans in the Community Hangar. Upon roll call vote, all were in favor.

Sidewalks were introduced as Change Order #3 by Mr. Collins. Mr. Collins reminded the Commissioners that he asked for approval to seek an estimate for a sidewalk extension from A-1100 to the New Hangar. He stated that since that meeting, he discovered that a smaller "L" shaped sidewalk is needed from the new ramp to the Northwest walk door. The small sidewalk is imperative as there is no access from the ramp to the building. Mr. Collins presented a \$7237 estimate from Lipps Construction Company for labor, materials, and equipment needed to construct two sidewalks at the new Community Hangar. Mr. Collins asked for approval of Change Order #3. Motion was made by Commissioner Pierce and seconded by Commissioner Martin to approve Change Order #3 with Lipps Construction for \$7237 to construct new sidewalks at the Community Hangar. Upon roll call vote, all were in favor.

Mr. Collins highlighted a project spreadsheet that included costs to date, Change Orders #1 through #3, and some future change orders including construction of the bathrooms and the floor coating. The spreadsheet shows the total cost of the project will be very close to the total project budget of \$700,000.

NEW BUSINESS

Insurance Renewal

Mr. Collins presented premium quotations for the airports General Liability and Workmen's Compensation Insurance renewals. The General Liability premium remained unchanged from last year at \$4108. The Workmen's Compensation premium increased to \$10,971, an increase of \$478 over last year. Mr. Collins directed the Commissioners to their booklets where an e-mail string between himself and agent John Grob, of Aviation Insurance Services of Nevada, was included. The Workmen's Compensation premium was actually higher prior to his complaining. Mr. Collins noted that even though the airport has had no claims since the late 1990's and little change occurred in its payroll, the State of Illinois' multiplier increased translating to an increase. Agent John Grob made some calls and "scaled a wall" on the airport's behalf for the premium listed. Mr. Collins directed the Commissioners to supplied quotes from other companies making it easy to see how much Agent Grob did for the airport. Mr. Collins asked for approval of the General Liability and Workmen's Compensation Renewal Premiums. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the insurance renewals with Aviation Insurance Services of Nevada. Upon roll call vote, all were in favor.

OTHER BUSINESS

Mr. Collins introduced two pieces of equipment that he and the Maintenance Superintendent would like the Commissioners to declare surplus. The airport currently owns a 100 horsepower Ford Versa-tile tractor that has not been used since Mr. Collins joined the team. The Maintenance Superintendent sees no reason to use the tractor due to its design and weight. A snow blower attachment for the tractor also sets unused. The Commissioners directed Mr. Collins to report back at the March Meeting with more information regarding the equipment including new costs, present worth, and plans for selling the surplus items.

Mr. Collins congratulated Chairman Ancona and Vice Chairman Martin for their induction to the Mt. Vernon Township High School Sports Hall of Fame. Their 1967 football team will enter the Class of 2011 this Saturday Night.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Ancona moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.