

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held March 10, 2009, at 6:00 PM

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| Present: Michael Ancona | Chairman |
| Greg Martin | Vice Chairman |
| Paul Dickerson | Secretary |
| Joe Bob Pierce | Commissioner |

Absent: Gary Chesney Treasurer

Staff: Chris Collins
Mary Barnett-Johnson

Guests: See Attached

PUBLIC COMMENTS

There being no public comments, Chairman Ancona moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the February 10, Regular Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being no items of Correspondence, Chairman Ancona moved forward with the meeting.

OLD BUSINESS

Midwest LSA Expo (Report from Legal Counsel)

Due to time constraints, Chairman Ancona introduced Legal Counsel Scott Quinn. Mr. Quinn stated that he has been working with the Board of Directors of the Midwest LSA Expo and has established the group as a Not-for-Profit Corporation. Articles of Incorporation have been filed with the State of Illinois, the company has been forwarded an EIN Number, and the new company has 27 months to complete all paperwork with the Internal Revenue Service. Mr. Quinn indicated that he would be working with the new company on its IRS status.

Taxiway "C" & "D" Revitalization Project

Mr. Collins provided an update on the project initiated in late Summer, 2008. All paving operations associated with the project were completed in early November, 2008. The electrical alternatives associated with the project were delayed until Spring due to the ability of parts and other reasons. Mr. Collins stated that work began approximately two weeks ago on the electrical alternatives. The electrical alternatives consist of the installation of a Lighting Protection System at the electrical vault and the installation of surge protection and additional grounding at specified fence gate operators. Once the weather improves, expect the painters to arrive to place the permanent markings on Taxiways "C" & "D" as well as the installation of the 14 CFR Part 139 Enhanced Centerline Taxiway Markings on all taxiways.

YMCA Adult Flag Football

Chairman Ancona introduced Mr. Michael Blakemore, AFFL League Director. Mr. Blakemore asked for the use of the facilities for another season of play. The 2009 Season is set to begin on March 21. Mr. Collins noted that a Certificate of Insurance is already on file with the Authority. Mr. Collins also stated that he and YMCA Executive Director Larry Cornett worked out an arrangement for the football field to be finish-mowed prior to each Saturday. Last year, YMCA personnel mowed the surface above and beyond what the airport had completed during regular mowing cycles. The gentlemen that completed the service for the YMCA is no longer with the organization. Mr. Collins and Mr. Cornett settled on a \$40 per week amount for airport personnel to complete the service. Discussion ensued about players and spectators driving and parking their vehicles on the field as the season progresses. Mr. Blakemore noted that he would try to prevent vehicles on the fields as much as possible. Motion was made by Commissioner Martin and seconded by Commissioner Pierce to approve the use of the facility by the YMCA for its Adult Flag Football League and the \$40/per week mowing fee. Upon roll call vote, all those present were in favor.

NEW BUSINESS

Capital Projects Investment Account

Mr. Collins proposed investing a portion of the newly deposited Capital Projects Funds into a higher interest earning Certificate of Deposit. The Capital Projects Investment Account Procedure; drafted, approved, and utilized in November, 2007 for a six month term Certificate of Deposit, would be utilized to solicit bids from local banks. Mr. Collins stated the main questions are what principal amount should be invested and what would be the terms. Discussion ensued regarding forecasted expenditures and time frames pertaining to the airport's Capital Development Plan. Mr. Collins stated that the smaller projects on the immediate horizon would not require more than \$100,000 total. Assuming all parameters are placed on the fast track for the new "T" Hangar, money needed to fund the project, would not required until the Fall. Mr. Collins noted that he is comfortable with an investment of \$500,000. Chairman Ancona asked for a motion to allow Mr. Collins to initiate the bidding process. Commissioner Martin suggested that bids be sought to determine interest rates for principal amounts of \$500,000, \$750,000, and \$1,000,000. Motion was made by Commissioner Martin, and seconded by Commissioner Dickerson, to advertise for bids for a Certificate of Deposit, utilizing principal amounts of \$500,000, \$750,000, and \$1,000,000. Upon roll call vote, all those present were in favor.

Engineering Agreement-ALP Phase II

Mr. Collins presented an Engineering Agreement from Hanson Professional Services for engineering associated with the development of the Airport Layout Plan-Phase II. Mr. Collins explained that a second phase of planning would be required for the Runway Safety Allowance Correction Project. Phase II is required by the FAA and IDOT, IDA, and has been discussed at various meetings. Total cost included in the Agreement is a Not-to-Exceed \$59,720. Mr. Collins asked for a motion to approve the Engineering Agreement. Motion was made by Commissioner Martin and seconded by Commissioner Dickerson to approve the Engineering Agreement with Hanson Professional Services for ALP Phase II. Upon roll call vote, all those present were in favor.

Eastern Aviation Fuels

Chairman Ancona noted that Flightline Aero Services, a wholly owned subsidiary of the Mt. Vernon Airport Authority, has entered into a partnership with the airport's Fixed Base Operator, SRT Aviation, for management and procurement of the airport's fuel commodities. Mr. Collins stated that Mrs. Johnson is working with SRT's bookkeeper to manage the "shared responsibility" of the partnership. Data pertaining to the first two weeks of the program was presented. A one year contract between the Mt. Vernon Airport Authority and Eastern Aviation Fuels, the airport's fuel supplier, was presented for approval and execution. Motion was made by Commissioner Martin and seconded by Commissioner Dickerson to approve the contract with Eastern Aviation Fuels. Upon roll call vote, all those present were in favor.

Midwest LSA Expo

Mr. Collins briefed the Commissioners on the progress of planning for the inaugural Midwest LSA Expo. Exhibitor Packets have been sent to nearly all aircraft exhibitors and packets will reach many ancillary service providers by the end of the month. The Commissioners reviewed the site plans for the event.

OTHER BUSINESS

Mr. Collins asked the Commissioners for approval to seek bids on one new Bush Hog brand Rotary Cutter. The airport presently has two units. The older unit has been unusable for the last two years and has been serving as a provider of spare parts for the newer unit. Mr. Collins desires to seek bids on one new unit with the older unit traded-in. Motion was made by Commissioner Dickerson and seconded by Commissioner Pierce to seek bids for one new Bush Hog brand Rotary Cutter. Upon roll call vote, all those present were in favor.

Mr. Collins reminded the Commissioners about the letter received in December from Krehbiel & Associates regarding the Annual Audit. Due to the firm's "divesting of some of its municipal auditing"; the airport will need new auditors for the fiscal year ending on April 30, 2009. Mr. Collins asked for approval to generate a Request for Proposal for a new auditing firm. Motion was made by Commissioner Pierce and seconded by Commissioner Martin to generate a Request for Proposal for a new airport auditing firm. Upon roll call vote, all those present were in favor.

Mr. Collins asked for permission to begin the revitalization of the Fixed Base Operations Building as discussed at the February Meeting. The project is listed on the Momentum 2014 Capital Development Plan. Some demolition work has already occurred, and to save labor costs, most work is being completed by the airport maintenance staff. Since the mowing season is fast approaching, the project needs to be fast tracked so airport maintenance can stay engaged. Mr. Collins stated that the project is to the point where several components need to be bid. Mr. Collins asked for a motion to generate a bid specification for the various components associated with the FBO Revitalization Project. Motion was made by Commissioner Martin and seconded by Commissioner Dickerson to generate bid specifications for various component projects associated with the FBO Revitalization Project. Upon roll call vote, all those present were in favor.

There being no items of Other Business, Chairman Ancona moved forward with the meeting.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Ancona moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.