

Mt. Vernon Airport Authority  
Regular Meeting of the Board of Commissioners  
Held April 12, 2011 at 6:00 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Paul Dickerson	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Staff: Chris Collins  
Mary Barnett-Johnson

Guests: See Attached

### **PUBLIC COMMENTS**

There being no public comments, Chairman Ancona moved forward with the meeting.

### **REPORTS**

#### **Minutes**

Minutes were presented for the March 8, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

#### **Treasurers' Reports**

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

#### **Bills for Approval**

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

### **CORRESPONDENCE**

Mr. Collins presented an invitation to the Crossroads Community Hospital Expansion Ground-breaking Ceremony scheduled for 2:00 p.m. on Tuesday, April 26, 2011.

### **OLD BUSINESS**

#### **New Hangar**

Mr. Collins provided an update on the construction of the New Community Hangar. Contractors just finished the second coat of paint on the floor. Mr. Collins stated that the only remaining items are the bathrooms and some smaller trim items. Mr. Collins introduced three change orders for consideration. Change Order #12 is for the installation of a larger gas regulator. The gas furnaces installed require a larger pressure than the current regulator supplies. Since the regulator is installed in Ameren's supply,

only Ameren can provide and install the larger regulator. The cost for Ameren to supply and install the larger regulator is \$258. Mr. Collins asked for approval of Change Order #12 in the amount of \$258. Motion was made by Commissioner Chesney and seconded by Commissioner Martin to approve Change Order #12 with Ameren for \$258. Upon roll call vote, all were in favor. Change Order #14 is for framing of the bathroom walls. Mr. Collins stated that he has worked out a cost effective plan consisting of using contract labor to frame the bathroom walls and airport maintenance to finish the walls. Total cost for the contract labor with Lipps Construction is \$1440. Mr. Collins asked for approval of Change Order #14. Motion was made by Commissioner Martin and seconded by Commissioner Dickerson to approve Change Order #14 with Lipps Construction for construction of the bathroom walls. Upon roll call vote, all were in favor. Change Order #15 is for the electrical rough-in of the bathrooms. Mr. Collins presented and asked for approval of a proposal from electrical contractor KT electric in the amount of \$1195. Motion was made by Commissioner Chesney and seconded by Commissioner Dickerson to approve Change Order #15 with KT Electric. Upon roll call vote, all were in favor. Mr. Collins presented an updated Summary of Costs Spreadsheet showing the contract costs, previously approved Change Orders, just approved Change Orders, and estimated future Change Orders. He noted that if everything goes as anticipated, the project will be finished right on the \$700,000 budget!

### **Surplus Equipment**

Mr. Collins presented the results of the just completed eBay auction listing of the airport's surplus 1993 Ford 9030 Versatile Tractor and Erskine 8' Snow Blower. The reserve price was set at \$39,000. Although there were 1042 views and 41 bids, the highest bid was only \$27,100. The Commissioners asked Mr. Collins what the next steps would be and he answered that he needed to research other options. Discussion ensued and the Commissioners directed Mr. Collins to report before the Board with other options at the May Meeting. Commissioner Martin recommended that a tractor consignment company may be worth investigating.

## **NEW BUSINESS**

### **Jefferson County Heroes Memorial**

Mr. Collins noted that at a Fall, 2010 Meeting he introduced an initiative to recreate the AMVETS Killed in Action Sign at the airport. At that meeting the Commissioners directed him to draft a plan and come back to the Board when a plan was formalized. Mr. Collins noted that the plan is now complete and ready to be introduced. Mr. Collins introduced Mr. Andrew Dreas from the Woodlawn Boy Scout Troop. Mr. Dreas informed the Commissioners that he has taken on the project to achieve his Eagle Scout accreditation. Mr. Dreas presented a rendering of the Jefferson County Heroes Memorial created by Mt. Vernon Architect Brian Edmison. The rendering details an attractive Memorial placed just off the main parking lot and east of the entrance sidewalk to the Corporate Hangar. Mr. Edmison was contacted because of his work with other Veteran's Memorials. Mr. Dreas noted that he will work as Project Manager with the guidance of Mr. Edmison and Mr. Collins. Mr. Dreas outlined his plans for working with local veterans posts, contractors, and retail outlets to complete the project should he be given the green light from the Commissioners. He also explained that there will be fundraising

initiatives as well as a bank account established for the campaign. The target completion date for the Memorial is October 15, 2011 at the 15<sup>th</sup> Annual Little Egypt Fly-In and Veterans Reunion/Southern Illinois Harvest Festival. The estimated budget for the project is \$8000 to \$12,000 depending upon whether steel or wood is used in the structural elements. Mr. Collins stated that four Veterans organizations (AMVETS, local chapter of the Disabled American Veterans, VFW Post #9233, and American Legion Post #141) have each pledged \$100 annually for maintenance and upkeep should the Memorial be built at the airport. Discussion ensued and Mr. Dreas asked for permission to erect the Jefferson County Heroes Memorial at the airport. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the construction of the Jefferson County Heroes Memorial at the airport. Upon roll call vote, all were in favor.

### **Midwest LSA Expo**

Mr. Collins outlined changes for the upcoming Midwest LSA Expo. The event is now officially the Plane & Pilot Midwest LSA Expo thanks to a title sponsorship package commitment by Los Angeles based Plane & Pilot Magazine! Mr. Collins stated that having a national magazine promoting the event is a major achievement and one only has to look at other events to see the distinction. Mr. Collins asked the Commissioners for permission to incorporate the event into the airport's fund structure due to Midwest LSA Expo Incorporated being dissolved as a corporate entity. Due mostly to fiduciary responsibilities absorbed by the various organizations making up Midwest LSA Expo Incorporated, the MLSA Board of Directors felt the best course of action was to dissolve the corporation. Mr. Collins noted that the corporate bylaws specified that all assets were to be turned over to the Mt. Vernon Airport Authority if the corporation was dissolved. Mr. Collins stated that he talked to the airport's auditor regarding the creation of another proprietary account titled Midwest LSA Expo. The account would be managed like Flightline Aero Services. This plan was satisfactory to the auditor pending approval by the Commissioners. Discussion ensued and the Commissioners asked Mr. Collins how much money was currently in the account. Mr. Collins noted that there was approximately \$20,000 remaining. Mr. Collins asked the Commissioners to approve the establishment of a proprietary account titled Midwest LSA Expo. Motion was made by Commissioner Chesney and seconded by Commissioner Martin to approve the establishment of a new account titled Midwest LSA Expo. Upon roll call vote, all were in favor. Mr. Collins went on to state that Midwest LSA Expo Incorporated had successfully accomplished its purpose – launch a new national event and be on solid financial ground. The original Midwest LSA Expo Board of Directors will remain as an advisory council.

### **Restaurant Lease**

Mr. Collins presented a Lease Agreement between the Authority and Mr. Donnie Wilkey, d/b/a Wilkey's Café. The Lease Agreement is effective May 1, 2011 and the term is for one year. Chairman Ancona asked the Commissioners if they desired to discuss the Lease Agreement in Executive Session. Hearing none, he asked for a motion to approve the Lease Agreement between the MVAA and Wilkey's Café. Motion was made by

Commissioner Martin and seconded by Commissioner Dickerson to approve the Lease Agreement. Upon roll call vote, all were in favor.

#### **OTHER BUSINESS**

Mr. Collins stated that with Wilkey's Café returning to the airport, more tables and chairs will be needed for the Sunday "after service" crowds. The best value locally for 8 feet length plastic tables was \$74 each. Mr. Collins asked for permission to purchase ten new tables at \$74 each. Motion was made by Commissioner Dickerson and seconded by Commissioner Martin to approve the purchase of ten new tables at \$74 each. Upon roll call vote, all were in favor. Mr. Collins noted that all involved will try to make due with the chairs available on the property as there are approximately 200 currently available.

#### **EXECUTIVE SESSION**

There being no items to discuss in Executive Session, Chairman Ancona moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.