

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held April 8, 2014 at 6:00 PM

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| Present: Michael Ancona | Chairman |
| Greg Martin | Vice Chairman |
| Eddie Lee | Secretary |
| Gary Chesney | Treasurer |
| Joe Bob Pierce | Commissioner |

Staff: Chris Collins
Sheila Jolly-Scrivner

Guests: Rick Hayes & Emily Roth

PUBLIC COMMENTS

There being none, Chairman Ancona moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the March 11th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being no items of Correspondence, Chairman Ancona moved forward with the meeting.

OLD BUSINESS

Innovation Park

Mr. Collins noted the Hangar/Office portion of the project is 99% complete. The offices look great and are nearly ready for the move in of Eric Evans Aviation. Mr. Collins presented two Change Orders regarding the project for the consideration of the Commissioners:

Change Order #17 is for additional electrical work. KT Electric installed lights and receptacles in the upstairs as well as the large closet in one of the offices. KT Electric also installed a few additional receptacles in the kitchenette, installed a separate receptacle for the water heater, and installed data receptacles in all offices. The total cost of Change Order #17 is \$1409.42. Mr. Collins recommended approval of Change Order #17. Motion was made by Commissioner Lee and seconded by Commissioner Pierce to approve Change Order #17 with KT Electric. Upon roll call vote, all were in favor.

Mr. Collins presented bids from Sheridan Concrete and Lipps Construction for an entry sidewalk. Sheridan's bid was \$2449. Lipps' bid was \$3349. Mr. Collins stated that he discussed the bids with Architect Brian Edmison and Mr. Edmison recommended to not approve the low bid due to high costs. Using the 173 square feet of concrete and a good commercial price of \$8 per square feet, an affordable bid should have been in the \$1500 range. Discussion ensued with Mr. Collins recommending airport maintenance form up, pour, and finish the sidewalk in-house. He estimated a materials cost of \$600 (concrete and form lumber). The Commissioners authorized airport maintenance to install the sidewalk. Mr. Collins indicated that he would bring the total cost before the Commissioners at the May Meeting. The sidewalk would be future Change Order #18.

Mr. Collins noted Kieffer Brothers Construction delivered a few pieces of equipment a few days ago so he expects they will be resuming their work on the State/Federal Project soon. A large amount of finish dirt work and final seeding remains.

NEW BUSINESS

New Toro Mower

Mr. Collins noted Airport Maintenance has been mowing the grounds with two Toro Groundsmaster, 4x4, 72" Mowers (1998 and 2004 model years). Both units have large amounts of hours and require much maintenance. The procurement of a new replacement unit was discussed last fall. Mr. Collins noted the cost for a replacement mower is covered in the 2009 Capital Improvement Program. A representative of MTI Distributing, (Midwest Dealer for TORO) visited on Friday to assess the airport's needs and to establish a trade in value on the 1998 unit. MTI Distributing has a sales contract for new Toros through the State of Illinois Joint Purchasing Program. Mr. Collins presented information on the program, total contract cost of a new Toro 3280-D, and the trade-in value of the 1998 model unit. The total cost for a new Toro 3280-D base unit plus the options needed is \$21,119.66. Retail cost for the machine equipped as desired is over \$33,000. Mr. Collins noted MTI provided a trade in value of the 1998 Toro at \$2000. Mr. Collins recommended the purchase of the a new Toro 3280-D Mower through the State Joint Purchasing Program but not offering the 1998 Toro at the \$2000 Trade-In value. Instead, he favored trying to sell the 1998 unit through an e-Bay auction. Discussion ensued, and the Commissioners agreed with Mr. Collins that the 1998 Toro should bring more than \$2000. If not, the 1998 unit can be used as a spare. Motion was made by Commissioner Lee and seconded by Commissioner Chesney to purchase a new Toro Groundsmaster 3280-D Mower through the State of Illinois Joint Purchasing Program at a total cost of \$21,213.31. Upon roll call vote, all were in favor.

OTHER BUSINESS

Commissioner Martin provided an update on the Koziara Terminal Front Door Project. The project will most likely commence in mid-May.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Ancona moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.