

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held May 10, 2011 at 6:00 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Paul Dickerson	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Staff: Chris Collins
Mary Barnett-Johnson

Guests: See Attached

PUBLIC COMMENTS

There being no public comments, Chairman Ancona moved forward with the meeting.

STATE OF THE AIRPORT

Since this was the Annual Meeting, Chairman Ancona delivered the State of the Airport address. The State of the Airport is attached.

ELECTION OF OFFICERS

Chairman Ancona opened the floor for nominations for officers. Commissioner Pierce motioned to nominate the following: Greg Martin, Chairman; Mike Ancona, Vice Chairman; Paul Dickerson, Secretary; and Gary Chesney, Treasurer. Commissioner Gary Chesney seconded the motion. There being no discussion, upon roll vote all were in favor. Incoming chairman Greg Martin commented: *“Thank you Mike for an outstanding job! I definitely have some big shoes to fill. I appreciate what you have done and I know the community appreciates you too!”*

REPORTS

Minutes

Minutes were presented for the April 12, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers’ Reports

There being no concerns with the Treasurer’s Reports, motion was made and seconded to approve the Treasurer’s Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Mr. Collins presented an invitation to Mt. Vernon District #80 Superintendent Dr. Kevin Settle's Retirement Ceremony scheduled for 4:00 p.m. on Friday, May 20, 2011 at the Cedarhurst Center.

An Invitation to the Illinois Aviation Conference, scheduled for Wednesday, May 25, 2011 in Springfield, Illinois was distributed to the Commissioners by Mr. Collins.

Mr. Collins presented an invitation to a Press Conference at Continental Tire of the Americas scheduled for Thursday, May 12, 2011 at 10:00 a.m.

OLD BUSINESS

New Hangar

Mr. Collins provided an update on the New Community Hangar. Only the completion of the bathroom remains. The walls are framed and the electrical rough-in is nearly complete. Mr. Collins presented the following Change Orders relating to the project for approval:

Change Order #15 is for bathroom fixtures. Mr. Collins noted the price includes everything needed including a 50 gallon water heater. The Change Order is for \$2440 with the fixtures to be purchased from Winnelson. Motion was made by Commissioner Pierce and seconded by Commissioner Ancona to purchase the bathroom fixtures at Winnelson for a total cost of \$2440. Upon roll call vote, all were in favor.

Change Order #16 is for plumbing labor. Mr. Collins recommended approval of a quotation from Wielt Mechanical at \$3550. Motion was made by Commissioner Chesney and seconded by Commissioner Dickerson to approve the \$3550 labor quotation from Wielt Mechanical. Upon roll call vote, all were in favor.

Change Order #17 is for structural framing members and ceiling lumber. Mr. Collins presented a quotation from Associated Lumber for \$1283 covering fire treated wood framing members, floor joists, and flooring plywood. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to approve the \$1283 quotation from Associated Lumber. Upon roll call vote, all were in favor.

Change Order #18 is for the interior drywall (greenboard) and doors. Mr. Collins presented a quotation from Associated Lumber for \$326. Motion was made by Commissioner Pierce and seconded by Commissioner Chesney to approve the \$326 quotation from Associated Lumber. Upon roll call vote, all were in favor.

Change Order #19 is for labor provided by Black & Sons Construction during the investigative process of the gas pressure difficulty. Mr. Collins explained that Black & Sons personnel invested eight hours time to solve this dilemma and

billed the airport \$560. He recommended this Change Order be accepted. Motion was made by Commissioner Chesney and seconded by Commissioner Dickerson to approve the \$560 Invoice from Black & Sons Construction. Upon roll call vote, all were in favor.

Change Order #20 is for additional metal liner panels and components needed for the bathroom exterior walls. Mr. Collins noted that the components are available at Budget Buildings for \$346 and will be installed by airport Maintenance. The metal panels will provide for a uniform appearance around the interior perimeter of the hangar. He recommended this Change Order be accepted. Motion was made by Commissioner Ancona and seconded by Commissioner Dickerson to approve the \$346 quotation from Budget Buildings. Upon roll call vote, all were in favor.

Mr. Collins stated that with these Change Orders approved, the total project cost stands at \$695,866! Mr. Collins reminded the Commissioners to reserve Friday, May 20, 2011 at 10:30 a.m. for the Ribbon Cutting and Open House for the New Community Hangar. Dr. Susan Shea, IDOT, IDA Director, and members of IDA Staff will be in attendance.

Surplus Equipment

Mr. Collins presented two options for the Ford 9030 Versatile Tractor that failed to sell via an eBay Auction. He contacted the premier equipment consignment company, Ritchie Brothers Auctioneers with a location in nearby Caseyville. Although Mr. Collins believes this is THE auction company for equipment, their auctions are no-reserve and a sales contract is required. Mr. Collins learned that in cases such as airport's, the contract will require a 12% sellers premium. If the airport's unit sells for \$35,000, the airport will only receive \$30,800. Mr. Collins noted that he had been contacted by a Canadian airport interested in purchasing the tractor. An e-mail offer to purchase the tractor for \$30,000 from the Canadian airport was presented. Discussion ensued, the combination of the no-reserve auction, seller's premium, and freight charges to move the tractor to Caseyville prompted the Commissioners to seriously consider the offer from the Canadian Airport. Mr. Collins noted that the \$39,000 reserve price in the e-Bay Auction may have been too high. Calls to additional tractor dealers and internet sources revealed the \$27,100 high bid on eBay was actually a good price for the tractor without a loader. Motion was made by Commissioner Pierce and seconded by Commissioner Dickerson to accept the \$30,000 proposal from the Canadian Airport as presented. Upon roll call vote, all were in favor.

Mr. Collins presented two additional items for the Commissioner to declare surplus. The first is the remaining building purchased for the SPCC/Mobile Fueler Containment Project. Mr. Collins reminded the Commissioners that the airport secured a two-for-one-deal when it purchased the Mobile Fueler Containment structure last Summer. A 30 feet wide by 25 feet length structure was required and an online deal was found for a 30 feet wide by 50 feet length structure for similar cost of a carport. The quotation was approved and the building was split into two kits: a 30 by 26 and a 30 by 24. The larger one was erected in accordance to the airport's SPCC Plan. Airport Maintenance has no plans are on the horizon to erect the second building. Mr. Collins noted the building to be valued

at \$4650 and proposes an e-Bay auction should the Commissioners declare the building surplus. Motion was made by Commissioner Chesney and seconded by Commissioner Dickerson to declare the building surplus. Upon roll call vote, all were in favor.

Waiting area chairs are the second items for surplus consideration. Mr. Collins noted that prior to the renovation of the Koziara Terminal, waiting areas chairs were located at three places inside the Kozaria Terminal Lobby. Since the renovation, the chairs are no longer needed and have been in storage. The units are heavy and in the way. He noted that he has no idea as to the value of the units. If the Commissioner consider the units surplus, he recommends an e-Bay auction with a reserve of \$50 for each five seat unit and \$500 for the newer blue on black package. Motion was made by Commissioner Chesney and seconded by Commissioner Ancona to declare the chair units surplus. Upon roll call vote, all were in favor.

NEW BUSINESS

Participation Agreement SPHS

Mr. Collins presented a Participation Agreement between the MVAA and the Illinois Department of Transportation, Division of Aeronautics for the upcoming Surface Painted Hold Short Markings. The markings are the large blocked areas painted on the pavement prior to the hold short lines at all taxiway runway intersections. The blocked areas contain red outlined runway heading numbers. The agreement covers a total project cost of \$42,957 with a local share amount of \$2148. Motion was made by Commissioner Ancona and seconded by Commissioner Dickerson to accept the Participation Agreement for the Surface Painted Hold Short Markings Project as presented. Upon roll call vote, all were in favor.

Participation Agreement Exhibit "A"

Mr. Collins presented a Participation Agreement between the MVAA and the Illinois Department of Transportation, Division of Aeronautics for the Property Line Map Exhibit "A". Mr. Collins noted that IDOT, IDA requires a comprehensive survey of the airport property line (known as an Exhibit "A") every twenty years or so. The Exhibit "A" on file at IDOT, IDA for KMVN was completed in the 1960's. An updated survey has been requested by IDOT, IDA for years. Work was completed by the airport's engineering consultant late last year. The agreement covers a total project cost of \$35,000 with a local share amount of \$875. Motion was made by Commissioner Chesney and seconded by Commissioner Dickerson to accept the Participation Agreement for the Exhibit "A" as presented. Upon roll call vote, all were in favor.

OTHER BUSINESS

Mr. Collins briefed the Commissioners on the upcoming DAR Sculpture Dedication and Veterans Appreciation Parade scheduled for Saturday, June 18, 2010. Bronze statues of American Revolution Veteran Molly Pitcher and Major L. Tammy Duckworth, Operation Iraqi Freedom Blackhawk Pilot, will be unveiled at the C.E. Brehm Memorial Library at 2:00 p.m. A large parade will precede the ceremony beginning at 12:00 noon. Mr. Collins explained that Mt. Vernon beat four other Illinois cities for this Memorial and because of Major Duckworth's credentials, National politicians, as well as State and local

dignitaries, are expected to be in Mt. Vernon on that date. Mr. Collins noted that June 18th may put Mt. Vernon in the National Spotlight. Since Mr. Collins is on the planning committee, in charge of procuring a U.S. Military flyover, he briefed the Commissioners that the event committee desires to host a reception for National and State dignitaries. The difficulty is that no entity had planned for the reception in their budgets. Mr. Collins asked the Commissioners if the airport would be willing to provide a donation due to the importance of the day. Those on the Committee, led by the Mt. Vernon Convention and Visitors Bureau (CVB), are planning for the reception to be at Mt. Vernon's finest location – The Cedarhurst Center at Mitchell Museum. Calls for donations will be going out later in the week to other organizations such as the Chamber of Commerce, Economic Development, and various civic clubs. The Commissioners asked Mr. Collins how much would be a good donation and he indicated \$350 would be appreciated. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to donate \$500 to the Mt. Vernon CVB for the DAR Dignitary Reception. Upon roll call vote, all were in favor.

Mr. Collins alerted the Commissioners that a parcel of property contiguous to the airport's property line and along the approach to one of the runways was recently placed on the market. Mr. Collins noted that he is checking with various sources to determine if the property would be eligible for re-imbursement by IDOT, IDA should the Commissioners decide to purchase. The Commissioners directed Mr. Collins to continue his research and report back to them.

Mr. Collins outlined an idea to pour concrete at the lakeshore pavilion. There currently is no hardened floor at the 30' by 24' pavilion. Since the structure sees lots of use from campers at the various events, citizens fishing at the lake, and cross country meets, it would be nice to finally install a floor. Mr. Collins stated that if the Commissioners were interested, he could put together a plan for airport maintenance and volunteers to perform the finish labor. All the airport would have to do is supply the concrete. The Commissioners directed Mr. Collins to gather concrete prices and report back to the Board.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Martin moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.