

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held May 12, 2009, at 6:00 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Paul Dickerson	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Absent: None

Staff: Chris Collins
Mary Barnett-Johnson

Guests: See Attached

PUBLIC COMMENTS

There being no public comments, Chairman Ancona moved forward with the meeting.

Chairman Ancona presented the *Annual State of the Airport Address*. The following was presented as an informal review and is not in chronological order:

The Apple Dumplin closed in late May, 2009. Grandma's Landing opened its doors two days later. Business continues to build daily. Over 200 people were served last Sunday at lunch.

The Runway Safety Area Correction was resolved (on paper) in November, 2008. It appears the future project will result with no movement of Old Illinois Highway 15. Until the project is completed, Declared Distances are in force on Runway 05/23.

In August, 2008, the Commemorative Air Force's Boeing B-17 "Sentimental Journey" visited. An estimated 3000- 5000 people toured the bomber during its only area stop.

FAA Designated Examiner Leland Widick, former SIUC Chief Flight Instructor, joined "Team MVN" in November, 2008. Mr. Widick is the only FAA Examiner in the area, which leads to more aircraft operations and increased revenue for the area economy.

In January, 2009, *Momentum 2014* was launched. The five year Capital Development Plan includes the construction of a new "T" Hangar, the Runway Safety Allowance Correction Project, initial phases of the new Southwest Quadrant Industrial Development Ramp, and many smaller infrastructure projects.

Eric Evans Aviation, Ltd. continues to be an incredible asset to "Team MVN". In just over one year's time, Eric has sold nine Jabiru Light Sport Aircraft.

Expedition Aircraft Company, one of Eric Evans Aviation's exclusive dealerships, announced Transport Canada Certification of its E350 Aircraft at EAA Airventure in July, 2008. In December 2008, the Federal Aviation Administration awarded Expedition Aircraft Company full FAA Certification for the E350. The company will now go into full production with first deliveries scheduled for Summer, 2009. Eric already has positive leads for the new aircraft.

In October, 2008, the airport, the EAA Chapter, and the Southern Illinois Harvest Festival Committee teamed up to provide a fantastic weekend for residents. The downtown parade and the activities at the airport worked well together.

In November, 2008, the American Red Cross-Mid Southern Illinois Chapter moved into their new headquarters inside the Koziara Terminal. The engineering design, originally created in the Fall of 2005, was employed for the Red Cross's new home. The American Red Cross-Mid Southern Illinois Chapter is another great addition to "Team MVN".

The Koziara Terminal HVAC and Energy Efficiency Project was completed in December, 2008. The airport is currently experiencing a 37% reduction in energy costs for the Koziara Terminal over the previous fiscal year. The savings is being realized with 100% of the building's systems operating as compared to only 50% of the building's systems operating during the previous fiscal year.

The KR National Gathering was held for an unprecedented fifth consecutive year in September, 2008. The KR faithful from across the country will be back in September, 2009.

The Inaugural Midwest LSA Expo is scheduled for October 1 – 3, 2009 at the airport. Midwest LSA Expo Inc. organized the event to help manufacturers sell Light Sport Aircraft and promote Sport Pilots. The airport, City Tourism, Jefferson County Development Corporation, and the Jefferson County Chamber of Commerce teamed up to provide committee members, volunteer labor, and funding to ensure the success of the event that has the potential to attract thousands of visitors from across the nation.

The monthly Fly-In/Drive-In/Walk-In Breakfast, hosted by SRT Aviation on the first Saturday of each month, continues to be a major success. Over 100 people have been served at the last two breakfasts.

Taxiways "C" and "D" were revitalized in the Fall of 2008. This was the first revitalization of these taxiways since they were constructed in the early 1980's.

The airport continues to host the community: YMCA Adult Flag Football, Salute to Freedom, CTNA Annual Picnic, and various cross country meets.

The airport achieved "In the Black" status for the fourth consecutive year.

Chairman Ancona wrapped up his address by stating that the airport has come a long, long way. He thanked the tenants, and the many volunteers for all that they do to make the airport a nice place to visit and for creating a friendly/family atmosphere. It was another great year!

There being no additional comments, Chairman Ancona moved forward with the meeting.

ELECTION OF OFFICERS

Commissioner Pierce made the following motion: "In light of the ongoing planning and programs that require continuity, I move that the rules and procedures be suspended for one year, May 1, 2009 until June 1, 2010, and that the present officers be elected to serve an extended term of one year." Commissioner Chesney seconded the motion. Upon roll call vote, all were in favor of the motion.

REPORTS

Minutes

Minutes were presented for the April 14, Regular Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Mr. Collins presented a letter from the manager of the local Motel Six. The letter compliments the airport on all aspects: the facilities, the food, and the friendly atmosphere.

Mr. Collins presented a letter of thanks from Angels on Assignment. The letter is a result of the airport donating four pieces of severely used furniture from the Fixed Base Operations Building. Mr. Collins stated that some of the used furniture was so worn out that Angels on Assignment refused to accept it.

Mr. Collins reminded the Commissioners about the Illinois Aviation Conference. This year's conference is scheduled for May 19 – 20, 2009 in East Peoria, Illinois.

OLD BUSINESS

FBO Revitalization Project

Mr. Collins updated the Commissioners on the status of the revitalization of the Fixed Base Operations Building. With the exception of the entry foyers, all flooring has been installed. Tile work is nearly complete in the women's bathroom. All new furniture items are in place. Work

that remains includes installation of Formica on the sales counter, carpet in the entry foyers, and the all remaining items in the men's bathroom. Mr. Collins presented a breakdown of all costs expended to date, as well as an estimated total cost of the project. Although the flooring and furniture portions of the project were advertised for bid and the low bidders awarded at the April Meeting, Mr. Collins asked for a motion to approve the \$34,873 total cost of the project. The total costs include the flooring, furniture, ceilings, lighting, HVAC diffusers, bathroom tile, specialty tiles, ADA Compliance Fixtures, and televisions. Motion was made by Commissioner Martin and seconded by Commissioner Dickerson to approve the \$34,873 total project cost. Upon roll call vote, all those present were in favor.

New "T" Hangar

Chairman Ancona noted that a setback had been discovered during the engineering of the proposed new "T" Hangar. Preliminary cost estimates called for 6000 cubic yards of fill beneath the new "T" Hangar. Additional spacing requirements mandated by the Illinois Department of Transportation added to the correct amount of fill required, totaled 16,000 cubic yards. Mr. Collins stated that the project was pushing the envelope of cost effectiveness prior to moving through the engineering process. In his opinion, the project was no longer cost effective as considered. Mr. Collins presented an alternative for consideration. Since massive amounts of earthwork would be required with the Runway 05/23 Runway Safety Correction Allowance Project that is set to take place in the next three to four years, Mr. Collins noted that it makes sense to delay the "T" Hangar project until such time. Fill for the new "T" Hangar could be placed in the proposed "T" Hangar site in a cost effective manner during the runway construction project. To alleviate the present aircraft storage needs, Mr. Collins noted that a box/corporate hangar could be constructed at two sites that are essentially "shovel ready". One site lies directly south of the FBO Hangar. The other site is located between the Koziara Terminal and A-1100 (National Railway Equipment Company). Chairman Ancona stated that he is not in favor of constructing buildings between the Koziara Terminal and A-1100 or the Koziara Terminal and the Corporate Hangar. The focus shifted to the site South of the FBO Building and the multi-use flexibility a box hangar would provide the airport. Such a building could be utilized by Eric Evans Aviation, SRT Aviation for overflow maintenance, and/or any other aircraft service entity. Mr. Collins stressed that the "T" Hangar project would not be abandoned, just put on hold for a few years. Discussion ensued about the size of the building and funding for its construction. The Commissioners directed Mr. Collins to study the concept and seek some preliminary cost estimates.

NEW BUSINESS

Salute to Freedom

An official Letter of Request from the City of Mt. Vernon Convention and Visitors Bureau regarding the Annual Salute to Freedom Celebration was presented and discussed. The letter states that all parameters regarding the event are unchanged from previous events. All were in favor of providing the airport grounds for the event as in previous years.

Audit Proposals

Mr. Collins presented proposals from three auditing firms: Guy Coons, CPA, Centralia Business Services, and Emling & Hoffman, P.C. Mr. Guy Coons, CPA was the low bidder at \$23,100 for the next three years. Mr. Collins recommended that references be collected from the bidders

prior to making a selection. Once the references have been collected, an individual telephone call to each Commissioner would be in order. Mr. Collins asked Commissioner Dickerson for his assistance with the research and selection process. Commissioner Dickerson agreed to help and it was determined that the selection process would be completed by Friday afternoon, May 15, 2009.

OTHER BUSINESS

Mr. Collins asked permission to recall retired maintenance assistant Gene Johnson to duty for seasonal mowing as was allowed last Summer. Mr. Collins indicated that Mr. Johnson would work 32 hours per week at his previous hourly wage until the end of the mowing season. Motion was made by Commissioner Martin and seconded by Commissioner Pierce to recall Mr. Gene Johnson as requested. Upon roll call vote, all were in favor.

Chairman Ancona asked Mr. Collins to explain a proposal to bale a large portion of the grass on airport property. Mr. Collins indicated that due to the extremely wet conditions, airport maintenance crews have been unable to utilize the large equipment needed to cut the grass. Local farmer Tom Smith, who eats in the restaurant daily, asked Mr. Collins if the airport would be interested in having the grass baled. Mr. Smith would pay \$20 per bale for the first one-third of the bales. Since the airport is under contract with Mr. Harlan Sledge for farming operations, Mr. Collins approached Mr. Sledge to gauge his interest. Mr. Sledge indicated that he was not interested and would be acceptable to Mr. Smith baling the grass. Since the grass is now very tall, traditional mowing with rotary cutters will create large amounts of waste. An example is the West edge of the Aviation Drive that was recently mowed, leaving much cut grass behind to be continually "churned" over the Summer. Discussion ensued and the Commissioners agreed to allow Mr. Smith to bale grass on the airport as outlined above.

Mr. Collins noted that he recently submitted the GRC Based Aircraft Data to the FAA for updating of the 5010 Master Record. Fifty aircraft are now registered at Mt. Vernon Outland Airport! Of those 50 aircraft, seven are multi-engine aircraft! The actual submittal is included in the board booklet.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Ancona moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.