

Mt. Vernon Airport Authority  
Regular Meeting of the Board of Commissioners  
Held May 10, 2016 at 6:00 PM

Present: Michael Ancona                      Chairman  
          Eddie Lee                                Secretary  
          Gary Chesney                         Treasurer  
          Joe Bob Pierce                        Commissioner

Staff: Chris Collins  
       Sheila Jolly-Scrivner

Guests: Emily Roth, Emily Shapiro, Rich Carney, Steve Willis, Mike Payne, and Ryan Wellmaker

**PUBLIC INPUT**

There being none, Chairman Ancona moved forward with the meeting.

**STATE OF THE AIRPORT**

Chairman Ancona noted that since the May Meeting serves as the Annual Meeting, two special line items were added to the Agenda. The first was the State of the Airport address. Chairman Ancona read from a prepared document of achievements that occurred over the previous twelve months. The prepared document is attached.

**ELECTION OF OFFICERS**

Chairman Ancona explained that the second special line item is an Election of Officers. Chairman Ancona opened the floor for nominations. Commissioner Pierce motioned the following positions should be filled by the following Commissioners: Chairman Mike Ancona; Vice Chairman Eddie Lee; Secretary Joe Bob Pierce; and Treasurer Gary Chesney. Commissioner Lee seconded the motion. Upon roll call vote, all were in favor.

**REPORTS**

**Minutes**

Minutes were presented for the April 12th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

**Treasurers' Reports**

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

**Bills for Approval**

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

## **CORRESPONDENCE**

Mr. Collins explained there will be small fly-in of regional Ercoupe owners and pilots over the weekend of June 4<sup>th</sup> and 5<sup>th</sup>. As many as twelve aircraft could participate. Mr. Collins invited the Commissioners to the airport during the event to welcome all guests.

## **OLD BUSINESS**

### **Obstruction Removal Project**

Mr. Collins noted the project is currently out for bid with bids due on Tuesday, May 24<sup>th</sup>. Coordination with the cutting of hay in a large field adjacent to a fence row containing the majority of obstructions is driving the project timeline. Mr. Collins believes the project will commence during the first two weeks of June, unless rains keep falling.

## **NEW BUSINESS**

### **Tentative Annual Budget Ordinance 2016-03**

Mr. Collins presented the Tentative Annual Budget Ordinance 2016-03 for consideration and approval. The tentative annual budget lists revenues at \$513,210 and expenditures at \$511,415. Mr. Collins mentioned the budget has increased over previous years due to the addition of the Balloons Over Mt. Vernon event being absorbed by the airport. Motion was made by Commissioner Lee and seconded by Commissioner Pierce to approve the tentative annual budget ordinance. Upon roll call vote, all were in favor. Mr. Collins noted that the tentative annual budget will be on display in the MVAA Office slightly beyond the 30 day public inspection time frame. After the Annual Budget Hearing, scheduled for 6:00 p.m. on Tuesday, June 14, 2016, is concluded, the budget can be approved in final form in regular session that same evening.

Mr. Collins explained the airport may owe funds to the State of Illinois. He presented a press release from WSIL TV-3, dated April 20<sup>th</sup>, 2016, indicating the State of Illinois miscalculated and overpaid all 5300 taxing districts over the last three fiscal years. The press release contains an excel spreadsheet listing the taxing districts and the amounts owed. The spreadsheet lists the Mt. Vernon Airport Authority as owing \$19,786. Mr. Collins noted he has received no correspondence from the Illinois Department of Revenue regarding the overpayment nor a plan to repay the funds. The WSIL TV3 press release is attached.

### **Engineering Agreement**

Mr. Collins presented correspondence from Rob Waller at Hanson Professional Services – the airport's engineering consultants. Mr. Waller will submit an agreement to finalize many smaller projects the firm has recently completed for the airport. Some of the projects are the Spill and Stormwater Pollution Prevention Plans, assistance with the Obstruction Removal Project, and the Innovation Park Hangar #2 CATEX. Mr. Collins noted the total cost of the agreement is \$12,591.46 and recommended approval. Motion was made by Commissioner Pierce and seconded by Commissioner Lee to approve the Engineering Agreement. Upon roll call vote, all were in favor.

### **RC Boat Review Stand**

Mr. Collins stated that leaders of the St. Louis Thunderboaters, the RC Boat enthusiasts that host races in April and October, have approached him regarding the possibility of constructing a permanent and professional looking driver stand. With permission, the club members would pay for and construct the stand on the north shore of the lake just west of the lake shelter. Mr. Collins presented plans for the stand. Discussion ensued with many positive comments. Commissioner Lee asked about insurance and maintenance. Who insures the stand during non-race times? Is the airport tasked with maintaining the structure? The other Commissioners and Mr. Collins agreed these were very valid concerns. Mr. Collins recommended the idea be tabled until the insurance concerns could be rectified.

### **Circus**

Mr. Collins stated the "Circus is Coming to the Airport". This Great Benjamin's Circus is smaller and its organizers claim it can be constructed on the airport's parking lot. The performances will be on Friday, May 20<sup>th</sup> at 7:00 p.m.; and 4:00 p.m. and 7:00 p.m. on Saturday, May 21<sup>st</sup>. Mr. Collins noted the Saturday date is the same as Sara's Walk but the walk will be in the morning. Sara's walk organizers welcome the additional visual.

### **OTHER BUSINESS**

There being none, Chairman Ancona moved forward with the meeting.

A motion was made by Commissioner Lee and seconded by Commissioner Pierce to extend small wage increases to Maintenance Superintendent Ron Mosier, Maintenance Assistant Larry Hughes, and Administrative Assistant Sheila Jolly-Scrivner as discussed in Executive Session. Upon roll call vote, all were in favor.

There being no additional Executive Session items, no additional Other Business items, and no further items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

## **EXECUTIVE SESSION**

May 10, 2016

Mr. Collins presented small wage increases for the three MVAA employees. The increases are covered in the tentative budget presented during New Business. Mr. Collins recommended a 2.5% increase for Maintenance Superintendent Ron Mosier, a 3.5% increase for Maintenance Assistant Larry Hughes, and a 5% increase for Administrative Assistant Sheila Jolly-Scrivner. Discussion ensued about the amounts and the budget. The Commissioners agreed to approve the increases upon returning to open session.