

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held June 14, 2011 at 6:00 PM

Present: Greg Martin	Chairman
Michael Ancona	Vice Chairman
Paul Dickerson	Secretary

Staff: Chris Collins
Mary Barnett-Johnson

Absent: Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Guests: See Attached

PUBLIC COMMENTS

There being no public comments, Chairman Martin moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the May 10, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Mr. Collins reminded the Commissioners about the DAR Parade and Sculpture Dedication on Saturday, June 18, 2011. The Mayor has personally extended an invitation to all of the Commissioners to attend her Mayor's Reception scheduled for 4:30 pm at the Mitchell Museum.

OLD BUSINESS

New Hangar

Mr. Collins provided the final update on the New Community Hangar. It is finished! He presented the following Change Orders in need of approval:

Change Order #21 is for all finish building materials needed to complete the bathrooms: extra fire treated lumber, insulation, greenboard, drywall mud, paint, and supplies. Total cost is \$1425 split between Associated Lumber, Lowes, and Winnelson. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to approve Change Order #21 for \$1425. Upon roll call vote, all were in favor.

Change Order #22 is for additional liner panels for the door pocket area. Mr. Collins recommended purchasing the additional panels to complete the work in the door pocket area. The panels removed from the bathroom area and installed in the door pocket area only made it half way around. Total cost for the additional panels available at Budget Buildings is \$169. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to approve Change Order #22 for \$169. Upon roll call vote, all were in favor.

Change Order #23 is for fire protection measures inside the building. Four 20 lb. fire extinguishers (three dry chemical and one multi-purpose ABC) were purchased and installed by Campbell Fire and Safety for \$631. Mr. Collins asked for approval of the expenditure. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to approve Change Order #23 for \$631. Upon roll call vote, all were in favor.

Change Order #24 is for completion materials for the bathroom plumbing. Mr. Collins explained that additional copper and PVC piping were required by the plumbers, Wielt Mechanical. He recommended approval of an additional \$550 for the materials. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to approve Change Order #24 for \$550. Upon roll call vote, all were in favor.

Mr. Collins presented Incidental #2. Incidental #2 covers the cost of the portable toilet that was on-site throughout the project. Incidental #2 was included in Lipps Construction Management cost, but has not been approved by the Commissioners. Incidental #2 is for \$598 with Lipps Construction. Motion was made by Commissioner Ancona and seconded by Commissioner Dickerson to approve Incidental #2 for \$598. Upon roll call vote, all were in favor.

Mr. Collins stated that with these Change Orders approved, the total project cost finished at \$698,239, \$1761 ahead of budget and with all amenities envisioned prior to bidding!

Surplus Equipment

Mr. Collins presented an e-mail from Harv Penner, Harv's Air, Steinbach, MB, CANADA asking for a reduction in agreed upon price to purchase the airport's surplus Ford 9030 Versatile Tractor. In the e-mail, Mr. Penner noted that he is having difficulties locating an affordable loader for the tractor and shipping costs for the tractor and the one loader he found have put him "way over budget". Mr. Penner asked the Commissioners if they would approve an offer of \$28,500 (\$1500 less than the original offer approved at

the May Meeting). The Commissioners asked Mr. Collins for his opinion. He stated that he called Joe Williams at Diedrich Implements and provided all the details. Mr. Williams was surprised that Mr. Penner was able to locate a surplus loader. He believes \$28,500 is a fair offer. Mr. Collins recommended selling the surplus tractor since the high auction bid was \$27,100. Discussion ensued and motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to accept the \$28,500 offer from Harv's Air. Upon roll call vote, all were in favor.

SPHS Project

Mr. Collins presented a contract between the MVAA and Hi-Lite Markings regarding the upcoming Surface Painted Hold Short Markings Project. The contract amount is \$25,083.40. Mr. Collins explained that the project is a "Local Let" and is re-imbursable through the airport's 2011 General Aviation Entitlement. Total project cost is \$42,957. The airport's local share is \$2148. Mr. Collins recommended approval as the airport is under an FAA mandate to complete the project. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to approve the contract with Hi-Lite Markings. Upon roll call vote, all were in favor.

NEW BUSINESS

Salute to Freedom

Mr. Collins presented the annual request for the Salute to Freedom Celebration at Mt. Vernon Outland Airport on Monday, July 4, 2011. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to approve the request. Upon roll call vote, all were in favor.

Wireless Internet

Mr. Collins presented a contract renewal between the MVAA and Mt. Vernon Net. Wireless Internet is available throughout the Koziara Terminal as per an agreement executed between the two parties in 2006. Mr. Collins recommends extending the contract for another five years. He noted that it has been a great relationship with Mt. Vernon Net. Motion was made by Commissioner Dickerson and seconded by Commissioner Ancona to extend the contract another five years. Upon roll call vote, all were in favor.

OTHER BUSINESS

There being none, Chairman Martin moved forward with the meeting.

EXECUTIVE SESSION

There being no items to discuss from the Executive Session, Chairman Martin moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned