

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held June 10, 2014 at 6:00 PM

Present:	Michael Ancona	Chairman
	Greg Martin	Vice Chairman
	Eddie Lee	Secretary
	Gary Chesney	Treasurer
	Joe Bob Pierce	Commissioner

Staff: Chris Collins
 Sheila Jolly-Scrivner

Guests: Robbie Edwards, Emily Roth, & Don Lewis

PUBLIC COMMENTS

There being none, Chairman Ancona moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the May 13, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being none, Chairman Ancona moved forward with the meeting.

OLD BUSINESS

Engineering Selection

Mr. Collins noted that he and Commissioner Martin met and discussed the package received from Hanson Professional Services as well as denial letters from Burns & McDonnell, Clarida & Zeigler, and Brown & Roberts. Commissioner Martin explained that he discussed the information with Commissioners Pierce and Lee via separate telephone calls Lee early last week. Commissioner Martin recommended Hanson Professional Services be selected for engineering services for the next five years. Motion was made by Commissioner Lee and seconded by Commissioner Chesney to retain

Hanson Professional Services Incorporated as the airport's engineering consultants. Upon roll call vote all were in favor.

Koziara Terminal Suite "C"

Mr. Collins presented a Lease Agreement between the MVAA and Kash Helicopter Services for Koziara Terminal Suite "C". Chairman Ancona elected to discuss the Lease Agreement in Executive Session.

NEW BUSINESS

Security Cameras

Mr. Collins noted that for some time he has wanted to install a camera system monitoring key areas of the airport. With the addition of the weapons and Indian motorcycle on loan to and displayed in the Colonel R.D. White Veterans Museum, the airport can't wait any longer. Mr. Collins stated he met with a few "do it yourself types" in an effort to save money. The need to tie in three systems over long distances to one central recording location forced Mr. Collins to seek assistance from the professional companies. Mr. Collins pointed the Commissioners to the Specification enclosed in their booklets. Two cameras will monitor the museum. One camera will monitor the vehicular parking lot and parking lot entry to the building. Another cameral will monitor the flightline and flightline entry to the building. There are two separate areas of the airport besides the terminal that need to be monitored- the Fixed Base Operator and the Fuel Farm. Two cameras will be installed on the flightline side of the fixed base operator building. One camera will monitor the fuel truck parking area and the second camera will monitor the main flightline. At the fuel farm, one camera will monitor the tanks, pump cabinets, and ground vehicle pump. Wireless technology and specialized long range antennas make it possible to link all three areas into a centralized system inside the Koziara Terminal. Mr. Collins presented quotations from Salem based Security Alarm and Mt. Vernon based Electronic Architechcs. Electronic Architechcs presented the lowest quotation at \$3840. Security Alarm's quotation was \$7425. Discussion ensued about the need for such a system, the location of the monitor, and the price discrepancy between the quotations. The Commissioners directed Mr. Collins to contact Electronic Architects about the discrepancy. Motion was made by Commissioner Lee and seconded by Commissioner Chesney to approve the quotation presented by Electronic Architechcs assuming the quotation was accurate. Upon roll call vote, all were in favor.

OTHER BUSINESS

Mr. Collins stated the airport is hosting a Wildlife Training Class administered by the United States Department of Agriculture on Thursday, July 26th. Airport Directors and Airport Maintenance Personnel from the southern end of the State will be in attendance as Part 139 airports are mandated to receive annual training as part of their Wildlife Hazard Management Plans. There will be a northern class hosted by the Kankakee Airport on Tuesday, July 24th.

The Commissioners marveled at the new front doors and flooring recently installed. All agreed the upgrade turned out wonderful.

Mr. Collins informed the Commissioners he and Commissioner Lee were traveling to Springfield tomorrow to discuss airport projects with IDOT and Hanson's Rob Waller. He noted that he will provide a report at the next meeting.

EXECUTIVE SESSION

Motion was made by Commissioner Lee and seconded by Commissioner Martin to approve the Lease Agreement between Kash Helicopter Services and the Mt. Vernon Airport Authority for Koziara Terminal Suite "C" as discussed in Executive Session. Upon roll call vote, all were in favor.

There being no further business to discuss under Other Business, and no further items for discussion on the Agenda, and no additional items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

EXECUTIVE SESSION
June 10, 2014

Mr. Collins presented a Lease Agreement between the MVAA and Kash Helicopter Services for Koziara Terminal Suite "C". The office was recently vacated by Eric Evans Aviation. Mr. Collins noted Kash Helicopter Services is experiencing growth and needs additional space – especially for administration. Discussion ensued with the Commissioners asking Mr. Collins if Mr. Evans had executed his Lease Agreement for Innovation Park Hangar #1. Mr. Collins indicated that he does not have the executed Lease Agreement between the MVAA and Eric Evans Aviation. The Commissioners agreed to approve the Lease Agreement between the MVAA and Kash Helicopter Services contingent upon the Lease Agreement between the MVAA and Eric Evans Aviation being executed.