

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held June 9, 2015 at 6:00 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Eddie Lee	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Absent: None

Staff: Chris Collins
Sheila Jolly-Scrivner

Guests: Phil Hamerski & Emily Roth.

PUBLIC INPUT

There being none, Chairman Ancona moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the May 12, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being none, Chairman Ancona moved forward with the meeting.

OLD BUSINESS

Taxiway "B" & "E" Revitalization

Mr. Collins noted the project is finally underway. Taxiway "E" is currently being milled. Contractors will begin milling Taxiway "B" later in the week. The project has 20 calendar days so it will be completed prior to the next meeting.

FBO Hangar Door

Mr. Collins reminded the Commissioners that Bevis Construction is holding its bid until August. He recommended approving the low bid from Bevis Construction as well as the proposal submitted by Floating Door. The two documents set into motion the “Grand Plan” for the FBO Hangar Door Project – a new Floating Door installed at the extent of the existing door pocket. The project includes demolition of the existing door, removal of the interior roll up door structure, modification to the foundation of the West side vertical beam, one new East vertical beam, one large header beam, installation of the new door, and all necessary electrical upgrades. Mr. Collins noted that the total cost of the project (with both bids combined) is \$58,800. Motion was made by Commissioner Chesney and seconded by Commissioner Martin to accept the proposals by Bevis Construction and Floating Door. Upon roll call vote, all were in favor.

NEW BUSINESS

Tentative Annual Budget Ordinance 2015-01

Mr. Collins presented the Tentative Annual Budget Ordinance 2015-01 for consideration and approval. The tentative annual budget lists revenues at \$477,300 and expenditures at \$475,800. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the tentative annual budget ordinance. Upon roll call vote, all were in favor. Mr. Collins noted that the tentative annual budget will be on display in the MVAA Office slightly beyond the 30 day public inspection time frame. After the Annual Budget Hearing, scheduled for 6:00 p.m. on Tuesday, July 14, 2015, is concluded, the budget can be approved in final form in regular session that same evening.

Taxiway “B2” Preservation

Mr. Collins mentioned the 2013 TIP Meeting and the fiery discussion that occurred about the airport’s two air carrier taxiways (“E” & “B2”). Although the airport eventually won the Taxiway “E” Revitalization fight (five node intersection), the FAA is still sticking to its guns on revitalizing taxiways leading directly to a runway. Since the “B2” Taxiway is the airport’s most used and heaviest capacity taxiway, and since the FAA will not do anything until the surfaces deteriorate – the airport’s best move is to preserve the existing surface so its life can be extended. There are 4547 square yards of material. This number seems high, but there is a lot of surface area involved. The area includes old turn radii as it was the end of the runway back in the 1960’s. Mr. Collins presented quotations and marketing materials from Huff Sealing and Gee Asphalt Systems. Albion based Huff Sealing’s quotation includes two coats of Brewer Cote Asphalt Sealer at \$7320. Gee Asphalt Systems quote is for \$7957 and includes the new industry leading and FAA approved P-608 Emulsified Seal Coating. Mr. Collins compared and contrasted the two products as old school vs new school. According to the literature supplied, the old coal tar sealant has a life expectancy to 3 to five years. The P-608 is five to eight years. Mr. Collins recommended the approval of the P-608 product supplied Gee Asphalt. He stated that Coles County Airport uses the product and they are very pleased with the results. Mr. Collins mentioned that for an additional \$600, the airport would gain extended life. Motion was made by Commissioner Martin and seconded by Commissioner Lee to accept the \$7957 proposal submitted by Gee Asphalt Systems. Upon roll call vote, all were in favor.

Airventure Cup Race

Mr. Collins stated this year's race is scheduled for Sunday, July 19th. An Airport Open House/Meet The Racers/Young Eagle Rally is planned for all day on Saturday, July 18th. Race staffers indicate over 60 aircraft will be present over the weekend (every racer in a hotel room). The organizers want an air show environment on Saturday - large crowds & lots of Young Eagle Rides. Mr. Collins noted that he and Sheila are doing everything to spread the word and get people to the airport. His goal is to do everything it takes to ensure the race starts in Mt. Vernon each odd year.

EXECUTIVE SESSION

Motion was made by Commissioner Pierce and seconded by Commissioner Chesney to extend a \$5000 annual salary increase this year and an additional \$5000 increase in June 2016 to Mr. Collins. Upon roll call vote all were in favor.

OTHER BUSINESS

Mr. Collins introduced two future projects. He stated he would like to obtain quotations for oil and chip surfacing of the Innovation Park Road. The road, constructed of compacted runway millings in the summer of 2014 needs to be finished. Mr. Collins explained that asphalt paving is out of the question due to costs, an affordable oil & chip surface would suffice.

Mr. Collins noted that he will soon begin looking for an aircraft de-ice trailer. Since the airport already owns a bucket truck and the equipment would only be needed two to three times each winter, a simple tow behind rig would be satisfactory. A de-ice trailer would be purchased through Flightline Aero Services.

There being no additional business to discuss under Other Business, no further items for discussion on the Agenda, and no additional Executive Session items, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

EXECUTIVE SESSION

June 9, 2015

The Commissioners asked Mr. Collins to leave the room. Commissioner Lee mentioned that Mr. Collins has not had a salary increase since 2008. Mr. Collins' current annual salary is \$50,000. Commissioner Lee noted he has been working with Mrs. Scrivner to establish a spreadsheet containing a list of similar size Illinois airports and the salaries the Airport Directors are being paid. Mrs. Scrivner distributed the spreadsheet and pointed out that a years of service column is also included on the spreadsheet. Discussion ensued with all agreeing Mr. Collins was underpaid when compared to his counterparts with similar years experience. All agreed a raise was in order and the Commissioners asked Mrs. Scrivner if an increase was included in the 2015 Tentative Budget. Mrs. Scriver noted that \$3000 was budgeted for a potential increase. The Commissioners agreed upon returning to open session that a raise of \$5000 this year, and another raise of \$5000 in June, 2016 would be extended.