

Mt. Vernon Airport Authority  
Regular Meeting of the Board of Commissioners  
Held July 12, 2011 at 6:00 PM

Present	Michael Ancona	Vice Chairman
	Paul Dickerson	Secretary
	Gary Chesney	Treasurer
	Joe Bob Pierce	Commissioner

Absent: Greg Martin                      Chairman

Staff:     Chris Collins  
           Mary Barnett-Johnson

Guests: See Attached

Since Chairman Martin was absent, Vice Chairman Ancona presided over the meeting.

#### **PUBLIC COMMENTS**

There being none, Chairman Ancona moved forward with the meeting.

#### **REPORTS**

##### **Minutes**

Minutes were presented for the June 14, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

##### **Treasurers' Reports**

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

##### **Bills for Approval**

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

#### **CORRESPONDENCE**

Mr. Collins presented a thank you card from Mayor Mary Jane Chesley for the airport's sponsorship of her Mayor's Reception after the DAR Sculpture Dedication on June 18, 2011.

#### **OLD BUSINESS**

##### **Jefferson County Heroes Memorial**

Mr. Collins provided an update on the project. All issues have been cleared with the FAA and IDOT, IDA to proceed with the project. Fund raising projects, including a raffle, are underway to raise the majority of funds needed for construction. Mr. Collins

noted that since the grand prize for the raffle is unique (a trip to Lambert's Café via airplane) and ticket prices are low, he expects that cash will be easily raised for materials. The Jefferson County Heroes Memorial is set to be dedicated at 11:00 a.m. on Saturday, October 15, 2011 during the 15<sup>th</sup> Annual Little Egypt Fly-In and Veterans Reunion/Southern Illinois Harvest Festival.

## **NEW BUSINESS**

### **Annual Budget Ordinance #2011-01 (Tentative)**

Mr. Collins presented the Tentative Annual Budget Ordinance #2011-01 for approval. Total expected revenues are anticipated to be \$405,000. Total expected expenditures are anticipated to be \$404,000. Motion was made by Commissioner Chesney and seconded by Commissioner Dickerson to approve Annual Budget Ordinance #2011-01 (Tentative). Upon roll call vote, all were in favor. Mr. Collins noted that the tentative budget will be on display for 30 days in the MVAA office. After the 30 day display period, a Public Hearing will be conducted prior to final approval of the budget at a Special August Meeting.

### **Koziara Terminal Patio Project**

Mr. Collins presented plans for the Koziara Terminal Patio Project. The plans consist of additional concrete, removal of the existing chain link fence, purchase and installation of a powder coated aluminum ornamental fence, landscaping, and installation of a new access doorway. Estimated costs for all improvements is \$11,000. Mr. Collins presented bids for the concrete portion of the project. The low bid was submitted by Sheridan Concrete at \$5000. Lipps Construction submitted the second lowest bid at \$5920. Shores Builders presented the third lowest bid at \$6000. Mr. Collins also presented three bids for the ornamental fence. Fence Town provided the lowest bid at \$2703. Lowes submitted the second lowest bid at \$3194. Associated Lumber provided the third lowest bid at \$8082. Mr. Collins asked for approval of the low bids for the project. Motion was made by Commissioner Dickerson and seconded by Commissioner Chesney to approve the low bids for the Koziara Terminal Patio Project. Upon roll call vote, all were in favor.

### **FBO Equipment**

Mr. Collins presented prices for a new 120,000 lb capacity tow-bar and heads for large aircraft such as the Bombardier Global Express and Gulfstream II, III, IV, V, and 550. Total costs for the new tow bar and heads is \$4300. Mr. Collins noted that the equipment has become necessary with the addition of the New Community Hangar. Last week, a Bombardier Global Express was pulled (tension) inside the hangar in excess of 80,000 lbs. When the aircraft was pushed out (compression), the airport's existing towbar began to bend. The limit on the existing towbar is 50,000 lbs. Mr. Collins stated that if the airport intends to offer inside storage for large aircraft, the upgraded tow equipment is necessary. He recommended purchasing the equipment with Flightline Funds. The equipment would be purchased through SRT Aviation to take advantage of significant savings through SRT's wholesale relationships. Motion was made by Commissioner Chesney and seconded by Commissioner Pierce to purchase a new 120,000 lb towbar and associated heads from SRT Aviation for \$4300. Upon roll call vote, all were in favor.

### **OTHER BUSINESS**

Mr. Collins stated that the Perimeter Fence Project is just around the corner. The project was on the IDOT June Letting. The low bid was submitted by Lovewell Fencing from Iowa. Total project cost is approximately \$1,271,903 with a 2.5% local share amount of \$31,797. A Participation Agreement is expected at the August Meeting.

### **EXECUTIVE SESSION**

Annual bonuses in the amount of \$2080 were suggested by Mr. Collins for MVAA Employees Ron Mosier and Mary Barnett-Johnson. Motion was made by Commissioner Pierce and seconded by Commissioner Dickerson to approve the bonuses. Upon roll call vote, all were in favor.

Mr. Collins was directed to procure pricing for a new mini-van to be utilized for MVAA official transportation as well as his company vehicle. The MVAA Commissioners specified that the mini-van must be new, American made/American engineered, and purchased from a Mt. Vernon dealership. Mr. Collins was directed to deliver prices to the MVAA Commissioners at the August Meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no further items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned