

Mt. Vernon Airport Authority  
2014-2015 Budget Hearing  
Held July 14, 2015 at 6:00 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Eddie Lee	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Staff: Chris Collins  
Sheila Jolly-Scrivner

Guests: Tesa Glass, Emily Roth, Steve Willis, & Debbie Wuebbels

**PUBLIC INPUT**

There being none, Chairman Ancona moved forward with the meeting.

Motion was made by Commissioner Lee and seconded by Commissioner Pierce to adjourn the 2015-2016 Budget Hearing. Upon roll call vote, all were in favor and the meeting was adjourned.

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Mt. Vernon Airport Authority  
Regular Meeting of the Board of Commissioners  
Held July 14, 2015 at 6:05 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Eddie Lee	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Absent: None

Staff: Chris Collins  
Sheila Jolly-Scrivner

Guests: Tesa Glass, Emily Roth, Steve Willis, Debbie Wuebbels, & Don Lewis

**PUBLIC INPUT**

There being none, Chairman Ancona moved forward with the meeting.

## **REPORTS**

### **Minutes**

Minutes were presented for the June 9, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

### **Treasurers' Reports**

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

### **Bills for Approval**

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

## **CORRESPONDENCE**

Mr. Collins presented a letter from Experimental Aircraft Association B17 Program Administrator Kristin Busse. Ms. Busse complimented the airport, its employees, its tenants, and its volunteers on the recent visit by *Aluminum Overcast*. Ms. Busse mentioned the 53 rides sold as well as the revenues raised were outstanding for a holiday weekend. She went on to mention that Mt. Vernon rocks and EAA looks forward to future tour stops at Mt. Vernon Outland Airport.

## **OLD BUSINESS**

There being none, Chairman Ancona moved forward with the meeting.

## **NEW BUSINESS**

### **2015/2016 Annual Budget Ordinance 2015-02**

Mr. Collins presented the 2015/2016 Annual Budget Ordinance for approval. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the 2015 Annual Budget Ordinance #2015-02. Upon roll call vote, all were in favor.

### **Insurance**

Mr. Collins noted the airport's employee dental plan renewed on July 1<sup>st</sup> with a small increase in total premium. He recommended the \$4.93 per month increase be approved. Motion was made by Commissioner Lee and seconded by Commissioner Martin to approve the increase. Upon roll call vote, all were in favor.

### **Roadways**

Mr. Collins explained that at the beginning of the Taxiway "B" and "E" Project, the contractor E.T. Simunds applied and compacted asphalt millings to the lake shelter road. At the conclusion of the project, there was surplus asphalt available. The E.T. Simonds crew used the surplus asphalt and paved a large portion of the Lake Shelter Road. Mr. Collins estimates 66% of the roadway is now pristine asphalt beginning at the top of the hill! Mr. Collins recommended the remainder of the roadway be finished with an oil & chip surface (he noted asphalt paving is too costly). Mr. Collins presented a \$2090

estimate by Jax Asphalt and \$4200 estimate by Illini Asphalt. Mr. Collins recommended approval of the low bid provided by Jax Asphalt. Motion was made by Commissioner Martin and seconded by Commissioner Pierce to accept the \$2090 Jax Asphalt bid. Upon roll call vote, all were in favor. Discussion ensued about how nice the new surface is and how appreciative the MVAA is of E.T. Simunds.

Sticking with the surfacing theme, Mr. Collins presented proposals by the two companies to oil & chip surface the Innovation Park Roadway leading to Hangar #1. The roadway is currently constructed of rolled asphalt millings (with no surface treatment). Mr. Collins noted the surface area is 1293 square yards. Jax Asphalt's bid was \$4866. Illini Asphalt's bid was \$6805. Mr. Collins recommended the approval of the bid by Jax Asphalt. Motion was made by Commissioner Lee and seconded by Commissioner Chesney to accept the \$4866 Jax Asphalt bid. Upon roll call vote, all were in favor. Mr. Collins noted that he would like to obtain a cost for a concrete entryway into the hangar at the garage door. He noted he will not award the oil & chip project until the entry way is bolstered.

### **KT Suite #110**

Mr. Collins introduced Ms. Debbie Wuebbels of Two Girls Cheesecakes & Desserts. Mr. Collins explained Ms. Wuebbels and her business partner Ms. Jackie Weems have been working with Donnie Wilkey during the restaurant off hours. Two Girls Cheesecakes and Desserts supplies baked goods for King City Books and other local entities. Ms. Wuebbels explained the business would like storage and office space at the airport and Mr. Collins had noted MVAA Office Suite #110 was vacant. Ms. Wuebbels and Ms. Weems desire to rent Suite #110 and Mr. Collins has extended a Lease Agreement. Mr. Collins presented a copy of the Lease Agreement between the MVAA and Two Girls Cheesecakes & Desserts and recommended the Commissioners approve the document. Discussion ensued. Motion was made by Commissioner Chesney and seconded by Commissioner Pierce to approve the Lease Agreement. Upon roll call vote, all were in favor. Mr. Collins noted that with the approval of the Lease Agreement, a historic achievement occurred. For the first time since the 1970's, the Koziara Terminal is at 100% occupancy – all available offices are leased. Mr. Collins also noted that the building was much smaller in the 1970's!

### **MALSR Revitalization Project**

Mr. Collins explained that a new project will soon begin – the M.A.L.S.R. (Medium Approach Light System w/Runway Alignment Lights) Revitalization Project. FAA Technical Operations Staff from Belleville, Illinois monitors and manages the FAA owned NavAids at the airport. From time to time, the FAA upgrades their infrastructure and the 2015 project is to replace the aged M.A.L.S.R. The ILS lead in light system was originally targeted to be replaced in the Fall of this year or Spring of 2016. Mr. Collins stated he received a call from the FAA's contractor in late June informing him the project would commence on Monday, July 13<sup>th</sup>. The project will require Runway 5/23 to be closed for up to 30 days due to work being completed in the Runway Safety Area. After some intense discussions about the Airventure Cup Race, jet operations, and other daily activities, the project is slated to begin on July 20<sup>th</sup> and Mr. Collins has been granted

authority for spot openings. Mr. Collins stated it will be difficult, but the airport will get through it.

### **OTHER BUSINESS**

Mr. Collins mentioned that due to a tip from Don Lewis, the airport was able to purchase many pieces of shop equipment at an estate sale at St. Louis Regional Airport. Mr. Lewis stumbled upon a notice to EAA Chapters that shop equipment, owned by the estate of the late Joe Meyer, would be offered for sale last Saturday. Because SRT Aviation personnel were good friends with Mr. Meyer, SRT Aviation was allowed to visit Mr. Meyer's hangar before the sale. Mr. Collins noted a new ground power cart, hydraulic mule cart, heavy duty cabling, oxygen service cart, and other smaller equipment was purchased for a total of \$7200 – nearly 50% of their total retail value. The Commissioners thanked Mr. Lewis for alerting Mr. Collins and SRT Aviation.

Mr. Collins reminded the Commissioners of the upcoming Airventure Cup Race this weekend. Seventy-two airplanes are registered. Mr. Collins noted that since all aircraft are coming from somewhere else – the City will benefit by increased tax revenues due to hotel rooms, meals, fuel, and shopping by the visitors. Events such as the Airventure Cup Race keep the airport on the national aviation radar. Mr. Collins stated it is going to be a fun weekend!

There being no additional business to discuss under Other Business, no further items for discussion on the Agenda, and no Executive Session items, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.