

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held August 10, 2010, at 6:00 PM

Present: Michael Ancona	Chairman
Greg Martin	Vice Chairman
Paul Dickerson	Secretary
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Staff: Chris Collins
Mary Barnett-Johnson

Guests: See Attached

REPORTS

Minutes

Minutes were presented for the July 13, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Since there were no items of Correspondence, Chairman Ancona forward with the meeting.

OLD BUSINESS

New Hangar

Mr. Brian Edmison, of Brian Edmison and Associates, as well as Construction Manager Mr. Carey Lipps of Lipps Construction Company were both in attendance and provided an update on the project. The FEMA Map Amendment process (and the City of Mt. Vernon Building Permit) is still ongoing. Mr. Lipps and Mr. Edmison explained that they plan to meet with the City of Mt. Vernon early next week to discuss the FEMA Map Amendment/Building Permit. The Stormwater Pollution Prevention Plan should be received at any time. Mr. Lipps noted that the steel components for the building will not arrive until mid-October. The hangar sliding door components are expected to arrive the following week. Mr. Edmison and Mr. Lipps presented color choices for the exterior

siding and hangar door panels. Discussion ensued and the Commissioners chose Sandstone for the building siding and Sagebrush for the door panels. The Sandstone color is very similar to the A-1100 building color.

Mr. Collins presented a contract between the MVAA and Lipps Construction Company for Bid Packages #1 - #4 in the amount of \$514,000. He recommended the contract be approved so that work could start as soon as the City gives the green light. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the contract between the MVAA and Lipps Construction Company. Upon roll call vote, all were in favor.

Mr. Collins reminded the Commissioners of the ground-breaking ceremony for the project, scheduled for Thursday, August 12, 2010 at 11:00 a.m.

RSA

Mr. Collins provided a snapshot of the Environmental Assessment Kick-Off/Pre-Design Meeting, held on Thursday, July 15, 2010. Representatives from IDOT and Hanson were on-site detailing the project and discussing the Critical Path Chart generated for the project. During the meeting, funding for the project was questioned. Since no word had been received from the FAA regarding the proposed discretionary grant (fence/RSA), all questioned the project funding. It has been understood all year long that funds would be available to complete the fence, the RSA Drainage and Design, and the Approach Surveys. Approximately one week after the meeting, Mr. Collins noted that he received an e-mail announcing the remaining grant funds (leftover after awarding the fence project) would be distributed to eight other airports. It appears the other airports had Congressional letters of support for their projects and this may have made a difference. Mr. Collins noted that without funding for the Design and approach surveys, the project will most likely be delayed for at least six months. He then stated that all is not lost. Mr. Collins received a call later in the previous week. The FAA is considering the issuance of a smaller discretionary grant to pay for the Environmental Assessment. The airport planned to fund the EA locally to get it underway, then seek re-imbursement at a later date. Mr. Collins noted that if the grant is received for the EA, the local funds that would have been spent on the EA could be used to start the design or approach surveys. Discussion ensued, and the Commissioners asked Mr. Collins if it was time to contact Congressman Shimkus and/or Senator Durbin. Mr. Collins stated that he would be in contact with Hanson Professional Services and IDOT, IDA to discuss the project.

SPCC/Mobile Fueler Containment Project

Mr. Collins stated that he has met with Shores Builders and a contract is being prepared for the site work. The U.S. Buildings structure will be delivered mid-month. Mr. Collins noted that there are two items that need completed before the project can officially begin: Airspace Determination for the taller U.S. Buildings structure and an Environmental Assessment Categorical Exclusion (CATEX). Both items are expected later this month.

Perimeter Fence Project

Mr. Collins noted that there has not been much movement on this project from IDOT, IDA or the FAA since the July Meeting. Mr. Collins stated that he has met with some neighbors, especially those on the northeast side of the airport where no fence currently exists. Before venturing out, he proposed a change to the fence location so that adjoining property owners and the country club would not be adversely affected. Mr. Collins directed the Commissioners to correspondence included in the booklet between Hanson's Rob Waller and IDOT, IDA Gary Joe regarding his request. Mr. Collins also directed the Commissioners to Mr. Waller's mentioning of an electrical addition. Apparently, the height of the fence dictates obstruction lighting in two locations. This was only recently discovered. Mr. Collins noted that it is his hope that IDOT, IDA approves the request for the fence re-alignment. The money saved on the fence will pay for the added obstruction lighting.

NEW BUSINESS

Annual Tax Levy Ordinance #2010-03

Mr. Collins presented the Annual Tax Levy Ordinance 2010-03 in the amount of \$108,718 and asked for its approval. He explained that the amount is the 5% increase over the previous year's certified extension amount in compliance with PTEL Truth in Taxation requirements. Motion was made by Commissioner Chesney and seconded by Commissioner Martin to adopt Annual Tax Levy Ordinance 2010-03. Upon roll call vote, all were in favor.

Prevailing Wage Ordinance #2010-04

Mr. Collins presented Prevailing Wage Ordinance #2010-04 and asked for approval. Motion was made by Commissioner Pierce and seconded by Commissioner Dickerson to adopt Prevailing Wage Ordinance 2010-04. Upon roll call vote, all were in favor.

New AEP Assistance

Mr. Collins briefed the Commissioners on a new Airport Emergency Plan (AEP) required by the FAA. During the most recent 14 CFR Part 139 Inspection, the new AEP was mentioned, but the airport was told it would not be required until next year. The new AEP must follow the NIMS (National Incident Management System) format. Mr. Collins mentioned that he received a letter from the FAA on July 17, 2010 that stated the new AEP must be on-file with the FAA Great Lakes Region Office by December 31, 2010. To make this possible, the FAA Airports District Office must have all plans for review by October 1, 2010. Mr. Collins stated that the FAA provided no templates for the new AEP, but referred all airports to a 35 page Excel Checklist (each page contains 25 lines) and a 286 page Advisory Circular. Mr. Collins briefed the Commissioners that he is working with St. Louis Downtown Airport on the new plan. One of the Assistant Managers at St. Louis Downtown presented a proposal to assist Mr. Collins with the drafting of Mt. Vernon Outland Airport's new AEP. The St. Louis Downtown Airport Assistant Manager would combine material from both airport's existing AEP's, blend in the new requirements, and produce separate AEP's. The proposal includes the following: 6 weeks duration, 10 hours per week, and \$25 per hour worked. Mr. Collins asked the Commissioners to approve a Not-to-Exceed cost of \$1500 for the airport's new Airport

Emergency Plan. Motion was made by Commissioner Martin and seconded by Commissioner Pierce to approve the proposal from Ms. Amy Clements, Assistant Airport Director, St. Louis Downtown Airport, Not-to-Exceed \$1500. Upon roll call vote, all were in favor.

ARFF Station

Mr. Collins presented quotations from Ford's Plumbing and Wielt Mechanical for the replacement of two water valves at the ARFF/MVFD Station #3. The valves are on a main water line located near the service bay ceiling and supply water to the fire trucks via attached hoses. Mr. Collins stated that both valves have been inoperable for many years. Ford's Plumbing's quotation was \$1175. The quotation from Wielt Mechanical was \$1196.25. Mr. Collins asked for approval of the low quotation. Motion was made by Commissioner Chesney and seconded by Commissioner Dickerson to approve the \$1175 quotation submitted by Ford's Plumbing. Upon roll call vote, all were in favor.

OTHER BUSINESS

Mr. Collins presented an idea to the Commissioner regarding a new Veterans Memorial proposed at the airport. Recently, the AMVETS relocated to a smaller building and their large sign honoring fallen Jefferson County soldiers (KIA) was dismantled and placed in storage. Members of the AMVETS approached the Jefferson County Hall of Honor/Woodlawn Memorial Committee and asked if there would be interest to restore the KIA sign at the airport in conjunction with the Hall of Honor. Mr. Collins informed the committee members that he would present the idea to the Mt. Vernon Airport Authority and if there was interest, a plan should be drafted. Discussion ensued about who would be involved (one group or many), location, type of structure, landscaping, lighting, and long-term maintenance. The Commissioners informed Mr. Collins that they would be receptive to an official proposal.

Mr. Collins reminded the Commissioners about the upcoming Ercoupe National Convention. The Ercoupe is a low wing, two-seat, production aircraft manufactured between 1946 and 1968. Its twin vertical stabilizer tail and lack of rudder pedals distinguishes it from all other aircraft. The 34th Ercoupe National Convention is scheduled for Thursday, September 9, through Sunday, September 12, 2010 at KMVN. Approximately 50 aircraft and 250 people are expected. Mr. Collins asked the Commissioners to come out to the airport and welcome the new guests.

Mr. Collins provided an update on the Midwest LSA Expo scheduled for September 23, through 25, 2010. The flightline is nearly sold out with approximately 50 different models on display. An all out effort to attract attendees is currently underway.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Ancona moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.