

Mt. Vernon Airport Authority
2013-2014 Budget Hearing
Held August 13, 2013 at 6:00 PM

Present: Michael Ancona Chairman
 Greg Martin Vice Chairman
 Gary Chesney Treasurer
 Joe Bob Pierce Commissioner

Absent: Dr. David Asbery Secretary

Staff: Chris Collins
 Sheila Jolly-Scrivner

Guests: Rick Hayes & Steve Willis

PUBLIC INPUT

There being none, Chairman Martin moved forward with the meeting.

Motion was made by Commissioner Martin and seconded by Commissioner Pierce to adjourn the 2013-2014 Budget Hearing. Upon roll call vote, all were in favor and the meeting was adjourned.

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held August 13, 2013 at 6:05 PM

Present: Greg Martin Chairman
 Michael Ancona Vice Chairman
 Gary Chesney Treasurer
 Joe Bob Pierce Commissioner

Absent: Dr. David Asbery Secretary

Staff: Chris Collins
 Sheila Jolly-Scrivner

Guests: Rick Hayes & Steve Willis

PUBLIC INPUT

There being none, Chairman Martin moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the July 9, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being none, Chairman Ancona moved forward with the meeting.

OLD BUSINESS

Innovation Park

Mr. Collins remarked "what a difference thirty days makes"! Soon after the last meeting, the floor was poured and the steel erection crew began their work on Hangar #1. With the exception of the aircraft door side, the building is complete. Even the interior liner panels are installed. Mr. Collins stated the Floating Door Company representatives will be on site later this week and the aircraft hangar door is expected to be finished in three working days.

As for the State/Federal portion of the project, Mr. Collins noted the pre-construction meeting was held on Wednesday, July 24th. The start date is Tuesday, September 3rd. The estimated completion date is Tuesday, October 15th – just 31 working days!

Mr. Collins presented two change orders for the Commissioners to consider. Change Order #3 involves the retirement of the old gas line serving the previous building. Ameren's price to retire the gas line is \$650. Discussion ensued about what type of work would be completed with Commissioner Chesney explaining that the Ameren crew would cap the line on both ends and remove the old meter. Motion was made by Commissioner Chesney and seconded by Commissioner Pierce to approve Change Order #3 with Ameren. Upon roll call vote, all were in favor.

The second change order involves a pedestal mount electrical junction box/transformer that currently lies just east of Hangar #1. Although Ameren's primary line runs parallel to Illinois Highway 15, Ameren has a feeder line supplying the transformer east of the Hangar #1 site inside the fence. Mr. Collins explained prior to construction, some investigation was done to determine the construction of the feeder line and it was found to be encapsulated in concrete conduit. Ameren granted the airport permission to build over this feeder line with the guarantee by the airport that the transformer would be

relocated during the next hangar project (Hangar #2). A week or so ago, Ameren's Brent Bartley contacted Mr. Collins and stated that Ameren would really prefer this transformer be relocated now and would provide cost estimates for doing so. Mr. Collins presented costs for the relocation and a simple drawing of the new plan. Mr. Collins noted that not relocating the transformer at this time costs nothing. However, when Hangar #2 (or any other Innovation Park Project) is built, the new electrical service to Hangar #1 will need to be abandoned and a new line installed to the relocated transformer. The airport will essentially be paying for the Hangar #1 electrical service twice. The cost to do the right thing will exceed \$16,000 by time the airport purchases the conduit and trenches in the line, but it will be done and in the past. Mr. Collins explained that he is already looking at opening up the triangular field for a non-aeronautical tenant and having utilities already in place is very enticing. Since the roadway, sewer, and gas are already present, the airport would truly would be "shovel ready". Discussion ensued and Commissioner Chesney asked about the additional cost for reconnecting the airport's maintenance building to the new transformer/junction box. Mr. Collins believed the cost was included in Ameren's estimate but admitted he was uncertain. Commissioner Chesney agreed to make a motion to approve Ameren's cost with the condition that Ameren's cost was all inclusive with regard to the maintenance building. Commissioner Martin seconded the motion. Upon roll call vote, all were in favor.

Runway 05/23 RSA Project

Mr. Collins stated that the Environmental Assessment portion of the project is now complete and all parties involved need a decision to proceed. Mr. Collins discussed several factors including costs, existing infrastructure technology, and future infrastructure technology. Last year's FAA Reauthorization Bill, which doubled the local share costs of all projects, moved the total price tag to approximately \$500,000. Mr. Collins noted the project was estimated at 2009 prices so the \$500,000 estimate may not be high enough. Since the airport is in mid bond cycle, funds do not exist to proceed at this time. Mr. Collins recommended suspending the project. Commissioner Pierce motioned that the Runway 05/23 RSA Project be suspended until such time that financial circumstances improve and the airport can be more properly aligned with technology. The motion was seconded by Commissioner Chesney. Upon roll call vote, all were in favor.

Plane & Pilot Midwest LSA Expo

Mr. Collins provided a briefing of the 5th Annual Plane & Pilot Midwest LSA Expo. Along with over 40 LSA industry exhibitors, the event will feature the Commemorative Air Force B-25 "Maid in the Shade", the Bowers Fly-Baby Fly-In, and the St. Louis Women With Wings Aircraft Wash. Mr. Collins stated that there will be something for everyone and feels this will be the best LSA Expo yet.

NEW BUSINESS

2013/2014 Annual Budget Ordinance #2013-03

Mr. Collins presented the 2013/2014 Annual Budget Ordinance for approval. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the 2013 Annual Budget Ordinance #2013-03. Upon roll call vote, all were in favor.

2013/2014 Annual Tax Levy Ordinance #2013-04

The 2013/2014 Annual Tax Levy Ordinance was presented for consideration. He recommended a 4.9% increase over the previous levy due to the timing between the adoption of the Ordinance to when funds are received. The onset of the Affordable Care Act, insurance premium increases, and utility costs, are just some of the variables that must be considered in the decision. Mr. Collins pointed out that in the previous fiscal year, \$16,000 in unbudgeted insurance premium increases occurred. Discussion ensued. Commissioner Martin motioned to approve the 2013/2014 Annual Tax Levy Ordinance #2013-04 in the amount of \$118,600. Upon roll call vote, all were in favor.

Taxiway "B" & "E1" Revitalization Project

Mr. Collins introduced the Taxiway "B" & "E1" Revitalization Project and a corresponding Engineering Agreement between the MVAA and Hanson Professional Services. The project will overlay the angular taxiway in front of the Koziara Terminal and a portion of the taxiway on the Runway 23 end. The project will be initiated late in the Summer of 2014. Hanson engineers estimate the total cost to be \$438,444 with a local share of \$21,922. Mr. Collins stated an approved Engineering Agreement paves the way for an Agency Agreement between the MVAA and IDOT, IDA. Motion was made by Commissioner Martin and seconded by Commissioner Pierce to approve the Engineering Agreement. Upon roll call vote, all were in favor.

OTHER BUSINESS

Chairman Ancona commented on the successful EAA Airventure Cup Race. The only negative comment heard was that some of the guests had trouble obtaining hotel rooms. With the old Drury and Thrifty gone, the new Drury only a skeleton, and a state golf tournament occurring simultaneously, there was nothing that could be done on the hotel room aspect. The airport hopes to host the starting point again in 2015. The 2014 starting point will return to Mitchell, South Dakota.

Mr. Collins introduced a draft of a "T" Hangar Rental Policy. The policy will act in concert with the existing hangar Lease Agreements. Such a policy is needed to address many issues and keep the peace on the airfield. The intent is to research, discuss, and perhaps place a policy, in final form, on a future Agenda. Mr. Collins noted that he will be releasing the draft to the tenants for their review as well. Discussion ensued and the Commissioners agreed they would read over the draft policy.

There being no additional items to discuss in Other Business, Chairman Ancona moved forward with the meeting.

EXECUTIVE SESSION

There being no items to discuss in Executive Session, Chairman Ancona moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was

made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.