

Mt. Vernon Airport Authority  
Regular Meeting of the Board of Commissioners  
Held September 13, 2011 at 6:00 PM

Present: Greg Martin	Chairman
Michael Ancona	Vice Chairman
Gary Chesney	Treasurer
Joe Bob Pierce	Commissioner

Staff: Chris Collins  
Mary Barnett-Johnson

Absent: Paul Dickerson Secretary

Guests: See Attached

**PUBLIC COMMENTS**

There being no public comments, Chairman Martin moved forward with the meeting.

**REPORTS**

**Minutes**

Minutes were presented for the August 9 and August 16 (Special), Meetings for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

**Treasurers' Reports**

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

**Bills for Approval**

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

**CORRESPONDENCE**

Mr. Collins presented an e-mail from the Illinois Department of Transportation, Division of Aeronautics regarding the 2011 Transportation Improvement Program Meeting Schedule. This year's meetings will be conducted during the first and third weeks of October. Mr. Collins also presented a letter from IDOT, IDA Director Susan Shea announcing the appointment of IDA personnel to new positions. Alan Mlacnic is the new Section Chief for Aviation Systems and Programs and Bill Viste will be the new Project Coordinator for the South Suburban Airport. Mr. Collins briefed the Commissioners on a change in the Airport's Design Engineer Status. Charlie Ragsdale will be KMVN's new Design Engineer after IDOT, IDA re-aligned the assignments recently.

## **OLD BUSINESS**

### **Plane & Pilot Midwest LSA Expo**

Mr. Collins presented a recap of the recently concluded event. Instrument Flight Rules conditions prevailed Friday, and most of Saturday – bad for a Visual Flight Rules show. Although the poor weather conditions prevented fly-in attendees, the exhibitors were thrilled that those attendees that drove in were serious shoppers. Mr. Collins stated that nearly 500 tickets were sold. This was far less than expected. He mentioned that from a promotional standpoint the number of attendees was disappointing. However, the quality of the attendees was exceptional. A more accurate barometer for the event is the mood of the exhibitors. Surveys distributed and collected on Sunday revealed high percentages of satisfaction for nearly every category. Many have already reserved their spaces for next year's show.

### **Perimeter Fence Project**

Mr. Collins stated that a Pre-Construction meeting with IDOT, IDA, Hanson Professional Services, and the Contractor, Lovewell Fencing, is scheduled for 10:00 a.m. on Wednesday, September 27, 2011. Mr. Collins anticipates the project starting sometime in early October.

## **NEW BUSINESS**

### **KR National Gathering**

Mr. Collins reminded the Commissioners that the KR National Gathering will be returning to the airport Friday, September 16 and Saturday, September 17, 2011. Like in the previous years (and other type-club gatherings held at the airport), Mr. Collins asked the Commissioners to come out and welcome the visitors.

### **Property & Equipment Insurance**

Mr. Collins asked the Commissioners for permission to seek bids for the airport's Property & Equipment Insurance Policy that renews in early October. He explained that three firms have expressed interest in bidding: the firm writing the existing policy, the firm handling the General Liability & Worker's Compensation Policies, and another firm that used to insure the airport. All three firms indicate they can provide quotes and understand that no "Agent/Broker of Record Forms" will be signed. Since the renewal takes place before the next MVAA Meeting, Mr. Collins asked for the authority to award to the lowest bidder. Motion was made by Commissioner Chesney and seconded by Commissioner Ancona to allow the Airport Director to solicit bids for the Property & Equipment Insurance Policy and award to the lowest bidder. Upon roll call vote, all were in favor.

### **Runway Evaluation Project**

Mr. Collins presented bids for the Runway Evaluation Project. The lowest bid was submitted by Applied Research Associates at \$13,630 base/\$22,680 w/alternates. The second lowest bid was submitted by Applied Pavement Technologies at \$18,152 base/\$24,712 w/alternates. Mr. Collins asked for approval of the low base bid submitted by Applied Research Associates. He explained the alternate bid amounts and hoped that the work scope could be reduced, thereby reducing the alternate costs if they were

necessary for the project. Motion was made by Commissioner Ancona and seconded by Commissioner Chesney to approve the \$13,630 base bid submitted by Applied Research Associates for the Runway Evaluation Project. Upon roll call vote, all were in favor.

#### **OTHER BUSINESS**

There being no items to discuss under Other Business, Chairman Martin moved forward with the meeting.

#### **EXECUTIVE SESSION**

There being no Executive Session, Chairman Martin moved forward with the meeting.

There being no further business to discuss under Other Business, no further items for discussion on the Agenda, and no items to be taken from Executive Session, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned