

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held September 13, 2016 at 6:00 PM

Present: Michael Ancona	Chairman
Eddie Lee	Vice Chairman
Joe Bob Pierce	Secretary
Ryan Wellmaker	Commissioner

Absent: Gary Chesney Treasurer

Staff: Chris Collins
Sheila Jolly-Scrivner

Guests: Sean Singleton, Steve Willis, Rich Carney, Don Lewis, & Ruth Anne Strawn.

Chairman Ancona welcomed everyone to the meeting. He asked for a moment of silence for Jason Pearson. Jason, a long standing airport tenant, perished in an ultralight aircraft crash on August 30th.

PUBLIC INPUT

Hearing none, Chairman Ancona moved forward with the meeting.

REPORTS

Minutes

Minutes were presented for the August 9th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being none, Chairman Ancona moved forward with the meeting.

Mr. Collins stated he would like to honor three individuals for volunteerism at the airport. He introduced Mr. Jason Barciszewski and his father Mr. Brian Barciszewski. Jason approached Mr. Collins a few years back about a potential Eagle Scout Project. The Barciszewski's and Mr. Collins focused on the lake shore shelter – an asset that badly needed restoration. Under Jason's leadership the shelter now has a new metal roof,

structural repairs addressed, new stain, and new bird netting. Jason also pressure washed everything, stained the picnic tables, restored the BBQ Grills, and even constructed a new reflection bench. The reflection bench is mounted in its own concrete pad under a shade tree on the lake shore. Mr. Collins thanked the Barciszewski's and mentioned their timing: "If the project had not been completed this year, the airport may not have had a lake shore shelter to restore." Chairman Ancona presented Jason Barciszewski with a card containing a gift card with "a small start of a scholarship fund".

Next up was volunteer extraordinaire Steve Watts. Mr. Collins praised the work of Steve Watts, especially his upkeep of the grass runways. "I know at least three significant exhibitors would not be at the Midwest LSA Expo if grass runways were not available." Mr. Collins stated that Steve starts maintaining the grass runways in April and works weekly until October. Mr. Collins mentioned that on the day before the Expo, he was stressing about some finish mowing along Runway 15/33 that he and the maintenance crew had just not been able to get to. Mr. Collins just accepted the work would not be done due to prioritization. Around 10:00 a.m. while driving to the maintenance building, he looked left and right before crossing Runway 15/33 and saw Steve mowing the areas that needed mowed. In fact, Steve mowed all day. Chairman Ancona presented Mr. Steve Watts with a thank you card and a gift card for his continued service to the airport.

OLD BUSINESS

There were no items of Old Business. However, Mr. Collins used the time to provide a recap of the recently completed Midwest LSA Expo. Although weather diminished the amount of exhibitors and attendees, most that made it had a great experience. Mr. Collins noted that at least four aircraft were sold at the Expo. The Aviators Hotline Aircraft Sales Lot, managed and hosted by our own Eric Evans, had seven aircraft available including a Robinson R44 Helicopter. One aircraft sold and Eric believes another two or three possible sales may occur in the next few months. Mr. Collins again praised the volunteers, and stressed the event would not be possible without their help.

NEW BUSINESS

EMA MHMP

Mr. Collins introduced Mr. Keith Hertenstein of the Jefferson County Emergency Management Agency (JCEMA). JCEMA has completed its Multi Hazard Mitigation Plan for 2016. Mr. Collins had a copy of the plan available for inspection. Mr. Hertenstein noted the plan must be adopted by all participating districts in order for IEMA and FEMA to formally approve JCEMA's plan. Since adoption must be in Ordinance form, Mr. Collins presented Ordinance 2016-06 EMA MHMP for approval by the Commissioners. Motion was made by Commissioner Lee and seconded by Commissioner Wellmaker to approve Ordinance 2016-06 MHMP. Upon roll call vote, all were in favor.

Engineering Consultant

Mr. Collins explained that due to IDOT tightening up its requirements, the airport is required to select a project specific consultant for the upcoming Runway 05/23 Maintenance Project. Since the airport did not accurately define this project in the

Engineering Consultant Selection Request for Proposals back in 2014, it must advertise (on the IDOT website) for this singular project. Mr. Collins noted that he followed the protocols and the only firm that submitted a packet was the airport's long standing Consultant, Hanson Professional Services. Mr. Collins recommended the approval of Hanson for the project. Motion was made by Commissioner Pierce and seconded by Commissioner Lee to approve Hanson Professional Services as the Consultant for the upcoming Runway 5/23 Maintenance and Marking Project. Upon roll call vote, all were in favor.

OTHER BUSINESS

Mr. Collins explained the current courtesy car (a vehicle available to visiting air crews) is far past replacement. The 2000 Kia Sephia is ready for the recycler. Mr. Collins asked permission to seek a replacement used vehicle in the \$5000 - \$7000 range. Funds will be used from the Flightline Aero Services account. Discussion ensued about the poor image of the current vehicle and that it was way past time to replace it. Mr. Collins explained if he found something, he could call each Commissioner individually. Motion was made by Commissioner Wellmaker and seconded by Commissioner Pierce to allow Mr. Collins to seek a replacement courtesy vehicle in the price range of \$5000 - \$7000. Mr. Collins is required to call all five Commissioners individually for approval. Upon roll call vote, all were in favor.

Mr. Collins reminded the Commissioners of the KR Gathering scheduled for this weekend. As many as twelve aircraft and 150 builder/enthusiasts will be guests at the airport. Mr. Collins explained the importance of coming to the airport and welcoming the guests. A simple handshake and "glad you are here" goes a long way.

EXECUTIVE SESSION

Motion was made by Commissioner Wellmaker and seconded by Commissioner Pierce to approve the sliding scale profit sharing plan between Flightline Aero Services and SRT Aviation presented and discussed in Executive Session. The plan was constructed by Mr. Collins and Commissioner Wellmaker and accounts for the seasonal highs and lows. Upon roll call vote, all were in favor.

With no further Executive Session items, no additional Other Business, and no further items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

Executive Session
September 13, 2016

Mr. Collins reminded the Commissioners that he was directed to work with Commissioner Wellmaker regarding a new fuel split arrangement between Flightline Aero Services and SRT Aviation. He mentioned many things have happened since last month's meeting. Numbers have been crunched and a sliding scale split plan was presented. Actual monthly records for the previous three years and SRT's annual line service costs were utilized to craft a plan that would account for covering the costs during all times – good and poor. The current 58 SRT/42 FAS split would be utilized in the higher sales months between May and October. The split would be 85% SRT/15% FAS for February, March, and April. A 90% SRT/10% FAS split would be used during the slower months of November, December, and January. Mr. Collins noted any plan would need to be revisited annually and since SRT's contract expires April 30, 2017, the sliding scale split plan presented would only be valid for the next six months. Discussion ensued about the plan and SRT's contract expiring in April, 2017. The Commissioners agreed to approve the plan beginning October 1st and ending April 30, 2017 – subject to SRT's FBO Contract status.