

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held February 12, 2019 at 6:00 PM

Present: Gary Chesney	Chairman
Eddie Lee	Vice Chairman
Ryan Wellmaker	Secretary
Mike Ancona	Treasurer
Marty Cox	Commissioner

Staff: Chris Collins
Sheila Jolly-Scrivner

Guests: Don Lewis, Ruth Anne Strawn, Steve Willis, Mike & Carla Payne.

PUBLIC INPUT

Hearing none, Chairman Chesney moved forwards with the Agenda.

REPORTS

Minutes

Minutes were presented for the January 8th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Mrs. Scrivner informed the Commissioners of the NWS Storm Spotter Class scheduled for Tuesday, February 19th at 6:30 p.m. in the Koziara Terminal Lobby. The class is hosted and sponsored by the Jefferson County Emergency Disaster Association.

Mr. Collins explained an FAA Safety Seminar will be held at 9:00 this Saturday, February 16th at 9:00 a.m. Steve Goetz, FAA Designated Pilot Examiner and SIUC Assistant Chief Flight Instructor will lead the class.

OLD BUSINESS

Simulator Suite

Mr. Collins presented a depiction of the area and a small wall/door he proposes to construct for a Simulator Suite. He first mentioned this project a few years ago. Late last year, the FAA issued a Letter of Authorization (LOA) approving Flight Training Devices such as the airport's Redbird TD Simulator for instrument currency. What this means is the Instrument Rated pilots of the area are now allowed to fly their 12 required approaches and various other procedures on the airport's Redbird TD instead of actual flight – saving them money. Mr. Collins mentioned he and Steve Willis are busy constructing a program for the simulator. It involves the establishment of an IMC (Instrument Meteorological Conditions) Club and schedule of hourly rates for the room (\$30 per hour). Funds generated will pay for the wall construction first, and then be used for future training supplies and equipment. Besides the financial benefits (to the instrument pilots and the airport), the project has the potential to capture more pilot “starts” by being highly visible in a public place. Mr. Collins recommended approval of the project noting “\$950 puts this plan into motion”. Motion was made by Commissioner Lee and seconded by Commissioner Cox to approve the Simulator Suite. Upon roll call vote, all were in favor

Restaurant

Mr. Collins began by explaining there still is no operator proposal. However, he is talking to a key prospect. He is also working with a friend in the food industry to find prospect(s). Mr. Collins stated he listed the restaurant on the Agenda to begin a discussion. He seeks official approval to remove the wall that he believes destroys the sight lines of the Koziara Terminal Lobby. This wall went up in 1992. Mr. Collins noted after spending three months in a quiet terminal, he feels the airport is at a crossroads of sorts. Mr. Collins believes removing the wall could be a catalyst for future excitement. This is not a costly project as the maintenance guys and Mr. Collins can do the work. He concluded by stating: “Imagine walking into the Koziara Terminal, seeing directly out to the flightline (just like 1976), and dining in an attractive, modern restaurant?” Motion was made by Commissioner Wellmaker and seconded by Commissioner Cox to approve removing the wall. Upon roll call vote, all were in favor

NEW BUSINESS

Annual Audit

The airport's auditor David Kieffer was not in attendance due to an illness. This Agenda item was tabled for one month.

Annual Aviation Report

Mr. Collins presented his Annual Aviation Report for the calendar year 2018. He noted total operations increased 20% over the previous year (26,030 in 2018 as compared to 20,808 in 2017). Mr. Collins noted that Airgo operating at full strength nearly all year was the prime factor. Jet operations, a measure he has used since he started his career here, continues to move in the wrong direction (140 in 2018 as compared to 172 in 2017). A majority of developers, location scouts, retention visitors, etc., utilize jet equipment. He still attributes this metric to the poor perception of doing business in Illinois. On the

based inventory side, the airport increased three aircraft. Total based inventory is 53 (40 Single Engine Land, 10 Multi-Engine Land, and 3 Helo). Mr. Collins hinted at least one exciting new airplane coming to join the family – stay tuned for more updates!

Bond & Interest Levy Abatement

Mr. Collins presented an Ordinance calling for the abatement of \$16,190 from the 2018 Tax Levy. He borrowed the following from the March, 2016 Meeting Letter:

The best way to explain this in a short amount of words is that I made an incorrect assumption on the mechanics of the Momentum 2020 Capital Development Plan with regard to the Bond and Interest Levy. I understood we had a new Debt Service Extension Base (DSEB) of \$230,000 and assumed it was a function of the increased Equalized Assessed Valuation (EAV). Not only was the new DSEB not a function of the EAV, the EAV did not increase since the last bond issuance. Our total EAV was \$195 million in 2008/2009 and is \$195 million in 2014/2015. The bottom line is if we submit a Bond & Interest Levy of \$220,000 instead of \$205,900 (based on a flatline EAV of \$195 million); our taxpayers will realize a noticeable tax increase. The easiest way out of this is to order the County Clerk to alter the Bond & Interest Levy to the desired amount each year (subtract \$16,190 this year). This act requires an Ordinance. I recommend the Ordinance be approved Tuesday night so that our promise of little to no tax increase is intact. I apologize for making this incorrect assumption and I would like the responsibility for correcting it. It should be noted the DSEB increase was statutory and is up to the individual taxing districts to impose the tax necessary to capture the additional funds.

Mr. Collins noted this is the last abatement relative to the current bond issuance. The program of four abatements takes the total issuance back to a \$617,700 instead of a \$660,000 issuance.

Motion was made by Commissioner Lee and seconded by Commissioner Wellmaker to approve Ordinance 2019-1, Bond & Interest Levy Abatement. Upon roll call vote, all were in favor

Insurance

Mr. Collins explained three key policies renew or have renewed in the February time frame. The new Public Officials Liability Policy premium is \$2358 – the same as expiring. This policy is held locally with Dimond Brothers Insurance. The Work Compensation Policy premium with Global Aerospace is \$9684 – an increase of \$1224. The last insurance renewal is the General Liability Policy. The renewal premium with QBE is \$2999, the same as expiring. This policy has been with Arthur Gallagher Agent John Grob for many years now. Mr. Collins recommended approval of all three policy renewals as presented. When combined with the \$5632 savings on the Property & Equipment Policy approved at the January Meeting, a savings of \$4408 is realized for the total insurance program. Motion was made by Commissioner Cox and seconded by

Commissioner Lee to approve the insurance renewals as presented. Upon roll call vote, all were in favor.

Engineering Agreement

Mr. Collins presented an Agency Agreement between Hanson Professional Services (the airport's consultant) and the MVAA regarding the Taxiway A1 Project. The project will rehabilitate Taxiway A1, a cross taxiway between Runway 5 and Taxiway A on the southwest end of the airport. Mr. Collins explained the agreement simply cements the scope of engineering services and payment details between Hanson and the MVAA in relation to IDOT, Division of Aeronautics previously supplied Program Letter (Notice to Proceed). Mr. Collins noted the project carries a \$181,000 total cost with the airport's local share of \$9050. The project appears in the Transportation Improvement Program (TIP) and in Momentum 2020 (previous capital development plan). Motion was made by Commissioner Lee and seconded by Commissioner Cox to approve the engineering agreement as presented. Upon roll call vote, all were in favor.

Momentum 2023

Mr. Collins noted it is time to start the process of the next Capital Development Plan – Momentum 2023. Since the airport is on a three year cycle, and Momentum 2020 was launched in the Spring of 2016 – the time is now. Mr. Collins presented a list of the proposed projects. The projects are a mix of local needs and State/Federal/Local initiatives from the airport's Transportation Improvement Program. Mr. Collins explained the future progression of the plan: begin the discussion at the February Meeting, invite Bond Sales Broker First Mid-State to the March Meeting, Public Hearing in April, and Bond Sale Resolution in May Prior to next month's meeting, Mr. Collins stated he will prepare a Press Release for the new plan. The plan can be officially launched at that time.

OTHER BUSINESS

Mr. Collins noted the National Weather Service has approved, constructed a program, and beginning on Wednesday morning, February 12th, will begin publishing a Terminal Area Forecast four times daily at KMVN. Below is the airport's official quote:

Mt. Vernon Outland Airport is excited to be partnering with the National Weather Service at Paducah, Kentucky. NWS Meteorologists will generate a Terminal Area Forecast (TAF), four times daily for the airport. The availability of a TAF in an area previously void of such resources will make flight planning easier - translating to an additional margin of safety for all those operating into and out of the area.

Mr. Collins stated with all infrastructure/services that have been taken and/or threatened, it is nice to score a win. A great team effort paid off!

There being no Executive Session items, no additional Other Business items, and no further items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

