

Mt. Vernon Airport Authority  
Regular Meeting of the Board of Commissioners  
Held February 11, 2020 at 6:00 PM

|                       |               |
|-----------------------|---------------|
| Present: Gary Chesney | Chairman      |
| Marty Cox             | Vice Chairman |
| Ryan Wellmaker        | Secretary     |
| Mike Ancona           | Treasurer     |
| Carey Lipps           | Commissioner  |

Staff: Sheila Jolly-Scrivner

Guests: Steve Willis, Don Lewis, Mike & Carla Payne, Don Lewis, Ruth Ann Strawn, Duane Sink, Dave Kieffer, Brian Edmison, Barry Stolz, and Jeff Harrmann

**PUBLIC INPUT**

There being no comments from the public, Chairman Chesney moved forward on the Agenda.

**REPORTS**

**Minutes**

Minutes were presented for the December 16<sup>th</sup> and January 14<sup>th</sup>, Meetings for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

**Treasurers' Reports**

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

**Bills for Approval**

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

**CORRESPONDENCE**

There being none, Chairman Chesney moved forward with the meeting.

**OLD BUSINESS**

**Energy Project**

Mr. Collins began by explaining the metrics that resulted in a Request for Proposals process being undertaken. Due to no quorum being available at the January Meeting coupled with the "time is of the essence" situation surrounding the Solar Renewable Energy Credits at the State level, immediate action was necessary. Mr. Collins obtained permission to seek proposals from the Commissioners in attendance at the January Meeting; then he telephoned the remaining Commissioners individually after the

meeting. Mr. Collins reiterated the following regarding the potential project: it will be a Debt Neutral Project with a defined Performance Guarantee, installed solar panels will be Tier #1 ensuring long service life, any equipment will have, at a minimum, a 25 year warranty, and the airport will own any system outright. He explained the advantage of a Performance Guarantee contract allows the airport to complete the project without using Capital Project Funds. The ESCO secures financing for the project based on the annual savings the airport realizes from the solar power generation. The project will be financed through the utility payment from airport's General Operating Account. Mr. Collins mentioned an emerging partnership with Affordable Gas and Electric in the development of the RFP and introduced Mr. Jeff Harrmann of AGE. Mr. Haarmann noted the RFP went out as scheduled and at least seven ESCOs participated in a conference call on Friday, February 7<sup>th</sup>. Site visits for consultants and contractors are scheduled for tomorrow (2/12). Mr. Haarmann stated the proposals are due on February 28<sup>th</sup> at 5:00 p.m. AGE will have plenty of time to study the proposals and make a recommendation at the March Meeting. Mr. Haarmann remains very optimistic about ESCO interest in the project and semi-optimistic SRECs will be available. Mr. Collins asked for official approval for the RFP process. Motion was made by Commissioner Ancona and seconded by Commissioner Lipps to approve the Request for Proposals. Upon roll call vote, all were in favor.

## **NEW BUSINESS**

### **Annual Audit**

Mr. David Kiefer of Richard David Kiefer, CPA, presented the Annual Audit for the fiscal year that began on May 1, 2018 and ended April 30, 2019. Mr. Kiefer stated depreciation continues to be a significant factor. Total net assets decreased by \$475,279 (5.98%) over the course of the year's operations. The airport's General Operating Fund finished with a surplus of \$9678. Income totaled \$516,978 with expenses at \$507,300. The airport's Proprietary Fund (aviation fuel sales) finished with a surplus of \$14,648. Income totaled \$448,870 with expenses at \$434,222. Motion was made by Commissioner Wellmaker and seconded by Cox to approve the Annual Audit. Upon roll call vote, all were in favor.

### **Hangar Access Taxiway**

Chairman Chesney asked for a motion to approve the Engineering Agreement between Hanson Professional Services (the airport's Consultant) and the MVAA. The Agreement covers engineering services for this summer's Five Place Box Hangar Development Project. The cost breakdown for the \$375,000 project is as follows: \$337,500 Federal, \$18,750 State, and \$18,750 local. Motion was made by Commissioner Wellmaker and seconded by Commissioner Lipps to approve the Engineering Agreement. Upon roll call vote, all were in favor.

### **Fencing Project**

Chairman Chesney asked for a motion to approve the Engineering Agreement between Hanson Professional Services (the airport's Consultant) and the MVAA. The Agreement covers engineering services for this summer's Interior Fencing Project. The cost breakdown for the \$166,667 project is as follows: \$150,000 Federal, \$8333 State, and

\$8334 Local. Motion was made by Commissioner Cox and seconded by Commissioner Wellmaker to approve the Engineering Agreement. Upon roll call vote, all were in favor.

### **KT Banquet Room**

Mr. Collins presented an estimate for new carpet in the Banquet Room. The existing carpet is original to the 1988 construction. The room has seen and continues to host lots of visitors. Mr. Collins explained the YMCA Karate Club works out in the banquet room once per week. Fifteen to twenty students leave the facility with blackened feet. He has had the carpet professionally cleaned twice in the last six months (once in mid-December) to no avail. Mt. Vernon Tile and Carpet Supply provided the lowest estimate at \$2500. This price provides new carpet tiles, glue, and extra tiles to keep on the premises. Mr. Collins also presented a competitive estimate from One Stop Flooring America. One Stop's cost for the same package was \$2828. Mr. Collins recommended approval of the estimate from southern Illinois Tile and Carpet. Motion was made by Commissioner Ancona and seconded by Commissioner Wellmaker to approve the \$2500 estimate from southern Illinois Tile and Carpet. Upon roll call vote, all were in favor. Mr. Collins stated he and the airport maintenance guys will tear out the old carpet and install the new.

### **Box Hangar Row**

Mr. Collins explained this project is the local side of the Hangar Access Taxiway Project discussed earlier. He stated it appears another bump in the runway has surfaced on the project. After providing a green light for over a year, IDOT is now balking at participating in the proposed hangar site. Hanson's Barry Stolz and Airport Architect Brian Edmison were both in attendance and participated in the discussion. Mr. Stolz explained IDOT does not want to fund the necessary relocation of the utilities, water line, and fence ahead of the airport's building being constructed. He believes the retraction is a result of the personnel changes at IDOT. The team at Hanson has studied moving forward without relocating the electric utilities. The solution leaves the electric utilities intact and incorporates a small utility room inside one of the box hangars. It does not address the water line or fence however. Mr. Collins explained the project will most likely have to be phased over two capital campaigns as there is not enough site funds in the current Momentum 2023 Plan to relocate utilities as would be required. Mr. Edmison displayed an old e-mail showing a conceptualized south justified structure east of the "T" Hangars. If foundation tests are adequate, millings could be pushed from the north to the south, compacted, and the new "T" hangar built on the old site. The structure would be south justified instead of north justified as proposed at this time last year. Discussion ensued about returning to the original site, the earthwork that would be necessary, and how to proceed. Mr. Collins suggested meeting with IDOT to determine at what level it would participate. Mr. Stolz noted he would arrange a meeting ASAP so the team could determine what happens next.

### **Salute to Freedom**

Mr. Collins presented the annual request letter from Tourism Director Angela Schrum for the Annual Salute to Freedom on Tuesday, July 4<sup>th</sup>, 2019. Motion was made by

Commissioner Cox and seconded by Commissioner Wellmaker to approve the Salute to Freedom Celebration. Upon roll call vote, all were in favor.

### **USDA Routine Presence**

Mr. Collins presented an Agreement between the USDA and the MVAA to continue the “Routine Presence” wildlife monitoring at the airport for the calendar year 2020. Motion was made by Commissioner Ancona and seconded by Commissioner Wellmaker to approve the Agreement with the USDA for the 2020 Routine Presence. Upon roll call vote, all were in favor.

### **Insurance**

Mr. Collins explained the annual renewal for the airport’s workmen’s compensation policy is due. This policy has been with Arthur Gallagher Agent John Grob for many years now. The renewal premium is \$10,299. The expiring premium was \$11,282 – leading to a savings of \$983. Motion was made by Commissioner Wellmaker and seconded by Commissioner Lipps to approve the Agreement with the renewal. Upon roll call vote, all were in favor.

### **Annual Aviation Report**

Mr. Collins presented his Annual Aviation Report for the calendar year 2019. Total operations increased nearly 5% over the previous year (27,333 in 2019 as compared to 26,030 in 2018). Some major takeaways from the data are the following:

- The EAA Airventure Cup Race, Midwest LSA Expo, Bonnie Café, SRT’s Flight Training Program, and SRT’s Maintenance all boosted operations.
- Airgo was strong during the first and second quarters and then retreated back to Centralia in the second half of the year.
- Airgo’s High Performance Training Program, based at KMVN, provided many King Air operations and helped fuel sales.
- \* The airport’s based jet boosted the annual jet operations count.
- \* Military operations rebounded from the previous year.

On the based inventory side, Mr. Collins noted the total based inventory decreased from 53 to 45 (33 Single Engine Land, 7 Multi-Engine Land, 4 Helo, and 1 Jet). This is a direct result of Airgo relocating their entire SEL and light MEL fleet back to Centralia in the summer of 2019. Mr. Collins remains hopeful Airgo will return to KMVN in this Summer.

### **OTHER BUSINESS**

Mr. Collins mentioned the Fire Alarm system in the Koziara Terminal. He believes the aging system needs upgraded and has obtained one quotation to do so. Mr. Collins noted he will seek at least one more estimate and present both estimates at the March Meeting.

There being no Executive Session items, no additional Other Business items, and no further items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

