

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held May 12th, 2020 at 6:00 PM

Present: Gary Chesney	Chairman
Marty Cox	Vice Chairman
Ryan Wellmaker	Secretary
Mike Ancona	Treasurer
Carey Lipps	Commissioner

Staff: Sheila Jolly-Scrivner

Guests: Josh Jones, Matt Garfolo, Matt Colvin, Don Lewis, Ruth Ann Strawn, and Brian & Melissa Hubbard.

PUBLIC INPUT

There being no comments from the public, Chairman Chesney moved forward on the Agenda.

STATE OF THE AIRPORT

Chairman Chesney noted that since the May Meeting serves as the Annual Meeting, two special line items were added to the Agenda. The first was the State of the Airport address. Chairman Chesney asked Mrs. Scrivner to read from a prepared document of achievements that occurred over the previous twelve months. The prepared document is attached.

ELECTION OF OFFICERS

Chairman Chesney explained that the second special line item is an Election of Officers for FY2020/2021. Chairman Chesney opened the floor for nominations. Commissioner Lipps made a motion for the following slate of officers: Chairman Marty Cox, Vice Chairman Mike Ancona, Secretary Carey Lipps, Treasurer Ryan Wellmaker, and Commissioner Gary Chesney. Commissioner Wellmaker seconded the motion. Upon roll call vote, all were in favor.

REPORTS

Minutes

Minutes were presented for the April 14th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

There being none, Chairman Cox moved forward with the meeting.

Chairman Cox recognized the accomplishments of new Maintenance Superintendent Matt Colvin. Mr. Colvin provided a recap of some of the recent projects he and Maintenance Assistant Larry Hughes have completed such as tree removal along Seven Mile Creek, clearing of the potential new farming ground north of old Fairfield Road, lighting upgrades, and much more. The Commissioners thanked Mr. Colvin for his service and asked him to relay the Board's appreciation to Mr. Hughes.

OLD BUSINESS

KT Alarm System

Mr. Collins reminded the Commissioners of the Koziara Terminal Fire Alarm System soon to be installed by Barcom. Barcom's control panel has additional room for security and fire alarm upgrades. One of the upgrades Mr. Collins had Barcom look into was an intrusion system for the Colonel R.D. White Military Museum. Currently, the nearly priceless artifacts on display are protected by only a locked door. Although the current camera system has eyes on both exit doorways (via security cameras), there is no real-time protection. Mr. Collins presented a \$926 intrusion system addition. The system will have a time disabled keypad and motion detection devices installed on the inside of the museum and connected wirelessly to the new alarm panel. Mr. Collins stated he has desired protection such as this since the museum was created so he wholeheartedly recommend approval of Barcom's Intrusion System as presented. Motion was made by Commissioner Wellmaker and seconded by Commissioner Lipps to approve Barcom's Intrusion System addition. Upon roll call vote, all were in favor.

Project Updates

Mr. Collins directed the Commissioners to the photo pages in their booklets. He noted Maintenance Superintendent Matt Colvin and Maintenance Assistant Larry Hughes have been busy helping two of Team MVN members. Mr. Collins explained Kash Helicopter Services added two full time aviation mechanics last fall. With multiple aircraft come much equipment, manuals, and other items necessary to provide daily services. Kash mechanics have set up an office on the shop floor under a 10' x 10' tent! Mr. Collins noted shortly after last month's meeting, the airport and Kash Maintenance Departments began work on the second floor Community Hangar Office. Luckily, back in 2011, the airport built the Community Hangar Bathroom/Shower House with expansion in mind! Next up is installation of matching exterior metal panels, insulation, drywall, and stairs. 100% of this project will be done in house. Mr. Collins noted he is proud that Kash Helicopter Services has expanded to multiple airport based employees. Along the same lines, the airport asked the Bonnie Café what it could do to help them. The Hubbard's noted they would like to move the dish washing area to the old bar area. The bar area makes a great location as the sewer and utility infrastructure is already in place. Mr. Collins stated about two weeks ago the maintenance staff demolished the bar area. The plan is to install non-slip tile, new walls, and new lighting. Two large dish tables will need to be purchased and placed on either side of the existing washing machine (once it is relocated). The result will be a more efficient straight run dish washing station. The old

dish washing area would be turned into a food preparation area. All would like to see a server's window between the food preparation and the customer area. Mr. Collins stated, like the work occurring inside the Community Hangar, the airport will strive to do everything in house.

NEW BUSINESS

Illinois Aviation System Plan

Mr. Collins introduced something he and his colleagues have been begging for over the last several years – a new economic impact study. It is here! He noted he has submitted preliminary data to the consultant and alerted the tenant base. Mr. Collins presented copies of the 2012 study. He imagined how the airport's new numbers will look with Bonnie Café, AIRGO, SRT's growing maintenance and flight training operation, an expanded Hertz, and bigger Kash Helicopter presence! When submitting the preliminary data, Mr. Collins said it was interesting to note the number of tenants between the two studies. There are nearly twice the tenants in 2020! On a related note, IDOT, Division of Aeronautics has partnered with a firm to do a traffic count study. Instead of the old counter line lying across the taxiway, the new study will use a computer in Mr. Collins' office that uses ADS-B data and the airport's UNICOM. Both opportunities are doing all they can with COVID-19. Thankfully, the economic impact study seeks FY2019 numbers. The traffic count study has yet to launch.

Mrs. Jolly-Scrivner noted the airport's banks need Board approval for new Secretary Carey Lipps to have check signing authority. Motion was made by Commissioner Wellmaker and seconded by Commissioner Chesney to approve the addition of MVAA Secretary Carey Lipps to the list of those authorized by the MVAA to sign checks. Upon roll call vote, all were in favor.

OTHER BUSINESS

Chairman Cox asked Brian and Melissa Hibbard, owners of the Bonnie Café, about the opening of the airport café. The Hubbards set a date of Monday, June 1st at 6:00 a.m. The expected precautions will be taken (social distancing, servers wearing masks, additional cleaning of surfaces, etc). Although exempt from the Governor's Executive Order, the Hubbards expressed their desire to have the MVAA blessing prior to re-opening. Discussion ensued with unanimous support from the Commissioners to re-open. The Commissioners thanked the Hubbards for being on Team MVN and the way they have handled the situation with professionalism, support of other local businesses, and concern for their customer's well-being. Chairman Cox asked Mr. Collins to read a prepared statement with the airport's perspective:

The Mt. Vernon Airport Authority supports the difficult decision made by the Hubbard Family and the entire Bonnie Café Team. The MVAA respects Governor Pritzker and appreciates his leadership during this unique period in our nation's history. It is important to note Bonnie Café Mt. Vernon was exempted from the Governor's Executive Order but temporarily ceased operations on March 17th to ensure public safety and stand in support of fellow

business owners. At that time, little was known about the virus, who is more at risk, and how the virus spreads.

The Hubbards have done much due diligence with their approach to reopen, have created a plan that includes multiple steps to keep their customers safe, and have promised to complete additional cleaning of all public areas each day.

We understand some will be worried that social distancing, hand washing, and additional cleaning may not be enough. Those worried should allow their neighbors the freedom to choose whether or not to patronize the restaurant.

The MVAA stands with the Bonnie Café ready to welcome customers back to the Koziara Terminal.

Mr. Collins reflected on the FY2019/2020 year end financials. The General Operating Fund finished with a negative balance of \$15,039. Mr. Collins reasoned this is an acceptable number considering the airport purchased a \$29,750 truck (the same scenario was completed in 2011). Without the truck purchase, the bottom line would have been \$14,711. Like 2011, Mr. Collins prefers to work with the auditor to take a one-time depreciation “hit” so that the purchase does not impact finances for the next six years. As for Flightline Aero Service, a surplus of \$16,139 was achieved over the fiscal year. The airport sold 93,671 gallons of fuel. Mr. Collins stated the 100,000 plateau would have been exceeded if COVID-19 had not occurred.

Mrs. Jolly Scrivner noted Mt. Vernon Outland Airport will turn 65 years old! On tomorrow’s date in 1955, a referendum cleared the way for the proposed Mt. Vernon Airport Authority. The constraints of municipal governance gave way to the freedoms available in the Illinois Airport Authorities Act.

There being no Executive Session items, no additional Other Business items, and no further items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

