



## CORRESPONDENCE

Mr. Collins presented the Agenda and Meeting Minutes for the upcoming August Meeting of the Greater Egypt Regional Economic Commission.

## OLD BUSINESS

### **Project/Grant Updates**

Mr. Collins provided an update on current project/grant status:

*Rehabilitate Interior Perimeter Service Road Project* – We did not waste any time after the pre-design meeting since time is of the essence. All involved know the January Letting is targeted. A survey crew from Round Table Design was on site during the last week of July gathering data for Hanson Professional Services. Hanson will use this data to design the road base modifications and 4” asphalt overlay.

*Innovation Park Utility Upgrade Project* – There is no new information to report at this time. I hope to hear something in the next few weeks from the Jefferson County Board. Their answer will determine whether we go at this alone beginning with the electrical portion. Included in the booklet are drawings I submitted to the Jefferson County Board.

*KT Parking Lot Rehabilitation Project* - I am awaiting news from the Illinois Department of Transportation Division of Aeronautics regarding their chosen projects. This should come soon.

*New Air Rescue & Firefighting (ARFF) Vehicle* – I am awaiting news from the Illinois Department of Transportation Division of Aeronautics regarding their chosen projects. This should come soon.

*Innovation Park Turbine Center (IP Hangar #2)* – No news here. I need to get Hanson started on the required Preliminary Engineering Report required by EDA.

*GMR IFR Base* – Commissioner Chesney and I met with Ameren’s Brent Bartley in mid-July and Brent indicates a new transformer will need to be installed to serve the proposed permanent location. GMR has the necessary load calculation sheet Brent needs to design the new infrastructure. I submitted an FAA 7460 Airspace Review Study to IDOT/FAA and am awaiting approval. I have met twice with GMR Representatives and will soon begin working on a Lease Agreement for the temporary housing of the aircraft in IP Hangar #1 and the placement of the temporary crew quarters. The County Board’s decision will have consequences on this project as power and water will need to be established to the temporary quarters. If the Jefferson County Board denies our project request, I recommend we cover the electrical portion of the project as the IP Turbine Center (Hangar #2) will need this infrastructure. Since the temporary crew quarters and the proposed new hangar are essentially in the same place, it

only makes sense to do this now. GMR expects the new aircraft sometime in late October so there is time to put these puzzle pieces together. Brent Bartley is working on an updated estimate to move the transformer. We need to solicit quotations from electrical contractors to relocate the lines, install a new meter base in the utility corridor, and install a new electrical meter to the GMR temporary quarters/Turbine Center location. We will also need to contract the installation of a new water meter and supply.

*A-1100 Roof/Gutter Reconstruction* – Nothing new to report. Brian Edmison is still trying to arrange a site visit by the specialty contractor.

*T Hangar A-900 Rehabilitation Project* - Powerlift Doors will be an exhibitor at the Midwest LSA Expo in early September. Rolla from Powerlift will look at the project and submit an estimate after the expo.

*Replace High Intensity Runway Lights on Primary Runway, Replace Medium Intensity Runway Lights on Crosswind Runway, and Replace Medium Intensity Taxiway Lights on all Taxiways.* - Nothing new to report.

*Patio/Canopy Rehabilitation* – With the Midwest LSA Expo coming up in a few weeks, I would like to freshen up our flightline “front door”. I plan to remove the overgrown shrubs on the North side (left in photograph) restore the soil and sow some grass seed. Next, I want to rehabilitate the canopy with a fresh coat of paint and restoration of the identification letters. Men in White Painting is available the week of August 16<sup>th</sup>. Finally, the old wooden picnic tables need transferred to the lakeshore shelter. New, attractive, modern tables need to be acquired. Perhaps we could purchase several tables similar to the tables at SRT Aviation (like the City’s red tables used at last year’s Expo).

*T-Hangar A-1000 Pavement Crack Filling* – Jax Asphalt has a crew available to crack fill numerous deep cracks in the pavement around T Hangar A-1000. Several wide cracks, with depths to the sub-grade, are visible. Although we own a tar buggy and could do this work in-house, we do not have the manpower to do so. Since this is summer work and the 2.5 men on staff are required in mowing/trimming operations in the summer, we have no choice but to seek outside help. This pavement is scheduled for rehabilitation in 2024 through the Transportation Improvement Program

*Scrub Land to Farm Land* – With a leased skid loader, Matt Colvin spent last week clearing the remaining brush from the scrub field northwest of the Green Hills Country Club (across Old Fairfield Road). Combine this effort with Matt’s track hoe work last fall and the upcoming removal of the small pond in a few weeks; we will be in position to work with our farmer to ready to 13 plus acres for farming next spring.

### **Fuel Farm**

Mr. Collins explained that after talking to the airport’s FAA Inspector, he learned the FAA is actually not the body pushing this issue regarding additional automatic shut offs

on mobile fuelers – it is the National Fire Protection Association (NFPA). Since 95% of all airports (including KMVN) have adopted NFPA 407 as its official fire code, the FAA requires either the automatic shut offs must be installed or a waiver be utilized. The FAA Inspector supplied National Airline Transportation Association (NATA) information opposing this mandate as well as a sample waiver. If a waiver is utilized, the Authority Having Jurisdiction (AHJ) must sign off on the waiver and assume the liability. In KMVN’s case, the AHJ is the MVFD Fire Chief. Mr. Collins stated that he mentioned this situation to Chief Kevin Sargent in passing one day late last week. He expects to meet with Kevin soon to have a thorough discussion on the issue. Mr. Collins directed the Commissioners to a quotation from Rebel Services of Mississippi to do the actual installation of the NFPA mandated equipment. Any work must be done by December 1<sup>st</sup>. Mr. Collins explained that he prefers the waiver since it is acceptable to the FAA and that the new unfunded mandate is essentially an un-needed 3<sup>rd</sup> layer of protection. If Chief Sargent is uncomfortable with the drafting a waiver, then Mr. Collins will contact Rebel Services.

### **Restaurant**

Mr. Collins explained he is still waiting for prices for new freezer/refrigerator equipment. As discussed in previous meetings, any new equipment would be installed inside the building.

## **NEW BUSINESS**

### **Prevailing Wage Rate Ordinance 2021-04**

Mr. Collins presented the 2021 Prevailing Wage Rate Ordinance for approval. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the Prevailing Wage Rate Ordinance 2021-04 as presented. Upon roll call vote, all were in favor.

### **Midwest LSA Expo**

Mr. Collins reminded the Commissioners to mark their calendars for September 9<sup>th</sup> through 11<sup>th</sup> as the light aviation industry comes to southern Illinois. Any and all help they could provide would be appreciated as the airport aims to keep its status as the most friendly, accommodating, convenient, affordable, and fun aviation event in the country.

## **OTHER BUSINESS**

Mr. Collins informed the Commissioners of an upcoming visit by members of the ARMY Aviation Heritage Foundation on Friday, August 13<sup>th</sup> sometime between 9:00 a.m. – 10:30 a.m. Two Vietnam era helicopters (UH1 “Huey” and AH1 “Cobra”) and their crews will stop for fuel and food en route to an airshow in Owensboro, Kentucky. The guys and their aircraft will reverse the trip on Sunday headed back to Creve Couer, Missouri.

There being no Executive Session items, no additional Other Business items, and no further items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.

## **Executive Session**

August 10, 2021

Mr. Collins stated he would like to discuss a raise for Ms. Scrivner since the airport has been receiving new funds from the Personal Property Replacement Tax revenue stream. It has been several years since her last increase. The Commissioners agreed with Mr. Collins and added that raises should be considered for the other employees also. Mr. Collins expressed concern about the revenue stream continuing on its increased trajectory. Discussion ensued with everyone in agreement the topic should be revisited at the September Meeting. Mr. Collins and Ms. Scrivner were directed to prepare proposals.

Mr. Collins mentioned that he is reasonably certain Maintenance Assistant Larry Hughes will be resigning in mid-August. Mr. Hughes will be 100% vested in IMRF on August 11<sup>th</sup> and has made mention he plans to seek employment elsewhere. Discussion ensued. The Commissioners asked Mr. Collins and Ms. Scrivner to keep them advised of the situation.