

REPORTS

Minutes

Minutes were presented for the July 12th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all except Commissioner Martin were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Mr. Collins read a "thank you" letter from the Commander/Conductor of the United States Air Force Band. He noted the airport, City, and Bonnie Cafe made a big impression on the band members before, during, and after the recent Salute to Freedom concert.

OLD BUSINESS

Project/Grant Update: Below is a snapshot of all projects as specified by Mr. Collins:

Rehabilitate Interior Perimeter Service Road Project – If it were not for extreme rainfall during the last week of July and several rainy days last week, the project would have been completed by now. All that remains to be done is the paving. Included in your booklet are photo pages from the project to date.

Innovation Park Utility Upgrade Project (Sewer Portion) – Nothing to report on this project this month.

Innovation Park Utility Upgrade Project (Electrical Portion) – All specified work is complete. There is one Change Order to approve. A step-up transformer needed to be included to power the lift station pumps. Commissioner Chesney discovered this important detail prior to the actual work being initiated. The old pumps require 240 volts and Ameren only supplies 208 volts. The existing step up transformer, located inside the maintenance building, is very large and not suitable for outdoor use. The plan was to procure a suitable outdoor step-up transformer and install it near the lift station. Due to long lead times, I instructed KT Electric to order the step up transformer about two weeks ago. The price is \$3156 plus freight and labor. Once the step up transformer is installed, this project will be complete. Mr. Collins asked for official approval of the purchase. Motion was made by Commissioner Lipps and seconded by Commissioner Chesney to approve the purchase of the step up transformer. Upon roll call vote, all were in favor.

KT Parking Lot Rehabilitation Project – There are no new updates on this project.

Innovation Park Turbine Center (IP Hangar #2) – There are no new updates on this project.

Air-Evac #172 Base (Permanent) – The Agreement is back in the hands of Air Evac Legal. Air Evac's small changes were mostly acceptable to our team. There was a paragraph concerning environmental matters that somehow made it through our end initially. I struck the language from the Agreement, provided my reasoning (backed by Hanson Professional Services), and sent the Agreement back. Worst case scenario is Air Evac may require an Environmental Study. We had what is termed an Environmental Assessment Categorical Exclusion (CATEX) approved by IDOT, Aeronautics for the site. This is airport speak for things are all clear to proceed. Apparently, Air Evac Legal looks at things a little differently (like the structure is being built off airport). Hanson and I have given Air Evac Legal options to satisfy their concerns: explanation of CATEX/option by Airport Consultant - \$0, completion of an Endpoint Detection and Response Report (EDR) - \$500, completion of a Records Search with Risk Assessment (RSRA) - \$1000, or full blown Phase #1 Environmental Site Assessment - \$6000. An explanation of these options, time requirements, and costs, appears in your booklet.

Replace High Intensity Runway Lights on Primary Runway, Replace Medium Intensity Runway Lights on Crosswind Runway, and Replace Medium Intensity Taxiway Lights on all Taxiways. - The projects were rebid on Friday's August 5th IDOT letting. Although not from an official Bid Tabulation, I can provide the following:

Replace High Intensity Runway Lights on Primary Runway, Replace Medium Intensity Runway Lights on Crosswind Runway: Two bids were received. The low bid was \$1,258,808. The Engineer's Estimate was \$980,125

Replace Medium Intensity Taxiway Lights on all Taxiways: Three bids were received. The low bid was \$1,823,215. The Engineer's Estimate was \$1,227,425.

With bids coming in higher than the Engineers Estimates for projects across the State, and with these projects being funded with discretionary grants, the FAA will have a big say in whether one or both of these projects are completed. Hanson will soon begin working with IDOT, IDA to plot a course of action.

Taxiway A Fillets – Southern Illinois Asphalt has yet to produce an estimate. Due to this fact, I have to assume that company is not interested. Plus, if it were, we would have difficulty with runway closures. I expect it will take half a day to pick up the overkill barricades on Runway 15/33. Prep work ahead of any paving of the fillets immediately following the paving of the perimeter access road would

require Runway 5/23 being closed while the barricades and X's are still on Runway 15/33. Any closure of both runways is not going to happen! At this point, things favor Jax doing the project during the Innovation Park Utility Upgrade (Sewer Portion) Project.

Koziara Terminal Restaurant Cooler/Freezer Project – The kitchen was prepped for the new unit during the last week of July. KT Electric de-energized the old units and redirected the supply lines to the new home. The new unit and HVAC components were delivered last week. The old units were demolished last week. Installation of the new unit began yesterday. Included in your booklet is a photo page showing the demolition of the old unit(s).

Midwest LSA Expo:

Mr. Collins reminded the Commissioners of the upcoming Midwest LSA Expo scheduled for Thursday, September 8th through Saturday, September 10th. Any and all help they could provide would be appreciated as the airport's aim to keep its status as the friendliest, accommodating, convenient, affordable, and fun aviation event in the country. The KR National Gathering will be running concurrently with the Expo. Mr. Collins mentioned this is a special year for the KR Family of aircraft builders, pilots, and enthusiasts as the KR celebrates its 50th Anniversary.

NEW BUSINESS

2022/2023 Annual Budget Ordinance #2022-03

Mr. Collins presented the 2022/2023 Annual Budget Ordinance for approval. Motion was made by Commissioner Martin and seconded by Commissioner Lipps to approve the 2021/2022 Annual Budget Ordinance #2022-03. Upon roll call vote, all were in favor.

2022/2023 Annual Tax Levy Ordinance #2022-04

Mr. Collins presented the Annual Tax Levy Ordinance 2022-04 for approval. He mentioned the Ordinance includes a “frozen” levy amount of \$123,128, the same amount levied the previous seven years. Motion was made by Commissioner Lipps and seconded by Commissioner Martin to approve the Annual Tax Levy Ordinance #2022-04. Upon roll call vote, all were in favor.

Prevailing Wage Rate Ordinance #2022-05

Mr. Collins presented the 2022 Prevailing Wage Rate Ordinance for approval. Motion was made by Commissioner Lipps and seconded by Commissioner Martin to approve the Prevailing Wage Rate Ordinance 2022-05 as presented. Upon roll call vote, all were in favor.

Koziara Terminal Improvements

Mr. Collins presented a photo page and estimate from Herrin based Megabytes for the installation of a 75” flat screen television, software, and training needed to manage a modern promotion system. He recommends the replacement of the old 4’ x 8’ slick board containing the solo photos in the terminal lobby. The new TV system will allow the solo photos to scroll along with other airport photos, ads highlighting the airport,

tenant specials, and other things the airport has not even thought of. The price for all this is \$1884. Megabytes was the company that placed the Air Race Classic on the Koziara Terminal and SRT Aviation televisions. The company is owned by local flight instructor Evan Youngblood. Mr. Collins stated he looked at a similar system a few years ago being offered by a Mt. Vernon based business. The price was a little higher then. He reached out to the local company a few weeks ago and learned it has ceased selling the service. Mr. Collins' friend at that business offered guidance to purchase the components with the possibly Mr. Collins and Mrs. Jolly-Scrivner might be able to make a system do what the airport needs it to do. Without much technical knowledge, Mr. Collins recommends approving the turn- key estimate from Megabytes. Discussion ensued. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the plan as presented. Upon roll call vote, all were in favor.

OTHER BUSINESS.

Mr. Collins highlighted some record weeks for fuel sales. He presented a photo page of his aircraft operations notes for two weeks in July. He pointed out the CAA traffic (gallons sold are circled). Over 5000 total gallons were sold to CAA member aircraft in July!

Aviation Programs Director Jay Grafton billed 75 hours, or 109% of his salary, in July. To date in August, he has billed 14.7 hours. As for the new C172, the aircraft flew a total of 59.8 hours in July. Mr. Collins noted the other C172 (N24153) was down all month for repairs so the 59.8 hours was not typical.

There being no items from Executive Session, no additional Other Business items, and no extra items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.