

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held December 13th, at 6:00 PM

Present: Marty Cox	Chairman
Mike Ancona	Vice Chairman
Carey Lipps	Secretary
Greg Martin	Treasurer
Gary Chesney	Commissioner

Staff: Chris Collins
Sheila Jolly-Scrivner
Matt Colvin

Guests: Steve Willis, Steve Modert, Don Lewis, Ruth Ann Strawn, and Barry Stolz.

PUBLIC INPUT

Hearing none, Chairman Cox moved forward on the Agenda.

REPORTS

Minutes

Minutes were presented for the November 8th, Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all except Commissioner Martin were in favor.

Treasurers' Reports

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor.

CORRESPONDENCE

Mr. Collins reminded the Commissioners of the All Airport Christmas Party on Monday, December 19th. The event will begin at 6:30 p.m. in the Koziara Terminal Lobby.

OLD BUSINESS

Project/Grant Update: Below is a snapshot of all projects as specified by Mr. Collins:

KT Parking Lot Rehabilitation Project – I am still waiting on a Pre-Design Meeting to be scheduled.

Innovation Park Turbine Center (IP Hangar #2) – It appears the original tenant is no longer interested or seeks to delay indefinitely. Interest from an energetic team of local tenants could have easily taken over the project but their immediate need of aircraft storage knocks them out of contention for IP Hangar #2. See Hangar A-1400 in New Business for this new opportunity. If we could have only built Air Evac’s Joint Base Jefferson sooner!

Air-Evac Lifeteam Joint Base Jefferson – We are still waiting on three of the five exhibits to be completed. Architect Brian Edmison and Hanson’s Barry Stolz intend to produce the exhibits next week. Upon compilation, I will personally deliver the Agreement and Exhibit Package to Air Evac Lifeteam. Brian intends to advertise the project prior to the end of December. On a related note, please see the correspondence from Barry Stolz in your booklet. Holcomb Foundation Engineering’s cost to perform the soil borings was \$5165 in excess of Hanson’s budgetary number. Since this work must be done to design the foundation, we have two options – include the additional funds in the Agreement or absorb them locally. I favor covering the costs locally as to not impact the Agreement process. Adding money now may cause further delay and scrutiny. This could be Change Order #1. Barry’s other point involves lighting. The team had minimal parking lot lighting designed on the hangar originally. Since the entry on Firebaugh Drive is very dark and we want Innovation Park to be as attractive as possible, the team felt proper parking lot lighting and entry lighting on Firebaugh Drive should be explored. Hanson’s estimate to study and design is \$8500. I recommend covering this cost locally and outside the scope of the Air Evac project. It probably could be considered part of the recently completed Innovation Park Utility Upgrade (electrical) Project. Regardless of the terminology, I think we should discuss and approve Change Order #1 and the Lighting Study/Design (the Lighting Study/Design in New Business). Discussion ensued regarding the additional costs by Holcomb Foundation Engineering. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the additional cost as Change Order #1 as presented by Mr. Collins. Upon roll call vote, all were in favor.

Replace High Intensity Runway Lights on Primary Runway, Replace Medium Intensity Runway Lights on Crosswind Runway, and Replace Medium Intensity Taxiway Lights on all Taxiways. - IDOT, IDA approved Hanson’s design for both projects thus giving them the green light to forward an Engineering Agreement. Those are listed under New Business and should be approved Tuesday Night. I believe things are on track for the April, 2023 IDOT Letting.

Taxiway “A”, “C”, & “D” Crack Filling Project. Crews from Jax Asphalt filled all cracks on Taxiway “C” & “D” as approved at last month’s meeting. Mr. Collins presented photo pages detailing the project. Since the main focus of the work was completed in two days, I asked the crew to address the transverse cracks on Taxiway “A”. All cracks on that taxiway were filled on day three. If Jax has a crew available and if dry days are forecasted, Mr. Collins would like to

fill the longitudinal and transverse cracks on Taxiway "B". This may have to wait until Spring.

Backhoe/Sweepster Broom Project. Included in your booklet is a photo page showing the unit on its first trial on Friday, December 9th. This will be a tremendous asset for the maintenance department. We won't know how good it is for our type of snow, but the unit is desperately needed to sweep loose aggregate from the porous friction course constructed movement surfaces.

Brush Clearing Project. Matt and Nekoda recently cleared a nuisance brush area adjacent to a bottomland farm field northeast of the lake shore shelter. See the photo page in your booklet. I would estimate the farmer will have one additional acre to plant in the Spring.

NEW BUSINESS

USDA Agreement

Included in your booklet is the annual Agreement between the USDA Wildlife Services and the MVAA for wildlife monitoring services (Routine Presence). The cost increased slightly to \$12,000. Mr. Collins recommended approval as being in a partnership with the USDA keeps the FAA Part 139 Certification Inspector satisfied. Motion was made by Commissioner Martin and seconded by Commissioner Ancona to approve the USDA Agreement. Upon roll call vote, all were in favor.

Engineering Agreement(s)

Mr. Collins presented engineering agreements between the MVAA and Hanson Professional Services Inc. for both lighting projects as discussed in Old Business. He recommended approval of both agreements. Motion was made by Commissioner Lipps and seconded by Commissioner Chesney to approve the Agreements. Upon roll call vote, all were in favor.

IP Lighting

Mr. Collins recommended approving the study and design of entry lighting of Firebaugh Drive and the Air Evac Joint Base Parking Lot as discussed in Old Business. The study/design will be completed by Hanson Professional Services for \$8500. Discussion ensued. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the study/design as presented. Upon roll call vote, all were in favor.

Hangar A-1400

Mr. Collins explained he has met several times with two local aviators regarding their aircraft storage needs. Mr. Collins stated the following regarding this duo: one flies nearly every day. The other flies at least twice per week. They plan to bring at least one, possibly two, jet(s) to the airport in the Spring. They will soon need immediate aircraft storage for these larger planes. There will be at least two new businesses/offices collocated with the aircraft. As for where a new hangar could be located, Mr. Collins noted the following - best case is Air Evac Joint Base Jefferson is completed in late September, 2023. With 60 days to remove the temporary housing structure followed by

the winter months, the IP Hangar #2 site will not be available until Spring, 2024. The IP Hangar #2 site option is too late for this opportunity. Therefore, the only immediate option available is the site between the Koziara Terminal and Kash Helicopter. Mr. Collins, Architect Brian Edmison, Barry Stolz (Hanson) and the principal partner met last week and came up with some concepts. Using steel construction, it looks like the maximum size allowable to local fire codes is 95' x 95'. If precast concrete walls are used, the structure can be bigger. Mr. Collins noted the project will be titled Hangar A-1400. He noted if the team works fast, Hangar A-1400 could be up and operational by the end of Summer 2023. Mr. Collins stated the local pair has been searching for space at neighboring airports as well as one airport on the west side of St. Louis. He stated if we don't move quickly, this energetic pair will – to another airport or across State lines. Discussion ensued with the Commissioners asking Mr. Collins what was required from them. Mr. Collins stated he simply needed approval that the A-1400 site was satisfactory to construct a hangar/office. He also asked for approval to obtain a design and construction costs estimate. The Commissioners discussed and approved the site and Mr. Collins' requests.

OTHER BUSINESS

Mr. Collins presented photos of an emergency repair to the Innovation Park Lift Station in mid-November. Just a few weeks after the Innovation Park Utility Upgrade (Sewer) was completed, standing water was visible adjacent to the lift station pump chamber access port. J.K. Trotter returned a few days later to make an emergency repair. A hole appeared in the horizontal section of the original cast iron discharge pipe approximately three feet from the new connection. Mr. Collins stated this situation should force the airport to explore “what ifs” as there is a vertical section of discharge piping extending from the pump chamber that feeds the horizontal section that developed the hole. If a failure would occur in the vertical section of discharge pipe, excavation would be severely deep. Mr. Collins pointed the Commissioners to the side view graphic of the lift station on the photo pages supplied. The drawing cuts the depth away to save space but it would be easy to see the pipe is at least 20 feet depth. Mr. Collins stated he has asked J.K. Trotter and Hanson to talk about contingency plans to include options such as “lift stations in a box” that are shallower in the ground. Mr. Collins concluded by stating *“let's keep our fingers crossed for no additional failures”*.

Mr. Collins presented copies of the recent BIL funding announcement from the FAA. The airport officially is listed as “Regional” and will receive \$292,000 for 2023. The lower category, “Local”, will receive \$145,000. One based jet and 1000 instrument operations translates to an additional \$147,000 in 2023. Mr. Collins exclaimed ***“this is why we must fight for every turbojet/jet operation and keep a jet based at KMVN!”*** There are three years left in the program. Using 2023 numbers that is \$876,000 or \$435,000. The airport's new ARFF Truck and new SRE (maintenance) building project depends on the larger number!

Ms. Jolly-Scrivner stated Aviation Programs Director Jay Grafton billed 34.4 hours, or 50% of his salary, in November. To date in December, he has billed 15.6 hours. As for N737CZ (C172), the aircraft is currently in the shop undergoing its GPS installation.

Chairman Cox motioned to extend a \$1000 per employee Christmas Bonus. The motion was seconded by Commissioner Lipps. Upon roll call vote, all were in favor.

There being no further items from Executive Session, no additional Other Business items, and no extra items for discussion on the Agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.