Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held December 9th, 2025 at 6:00 PM

Present:	Mike Ancona	Chairman
	Gary Chesney	Vice Chairman
	Carey Lipps	Secretary
	Greg Martin	Treasurer
	Marty Cox	Commissioner

Staff: Chris Collins
Sheila Jolly-Scrivner
Matt Colvin

Guests: Steve Willis, Don Lewis, Rylan Crane, & Shawn Coumbe

PUBLIC INPUT

There being none, Chairman Ancona moved forward with the hearing.

REPORTS

Minutes

Minutes were presented for the November 11th Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all except Commissioner Chesney were in favor. Commissioner Chesney abstained since he was not present on November 11th.

Treasurers' Report

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor of the motion.

CORRESPONDENCE

Mr. Collins reminded the Commissioners about the All-Airport Christmas Party scheduled for Monday, December 15th at 6:00 p.m.

OLD BUSINESS

Project Update. Below is a snapshot of all projects as specified by Mr. Collins;

> *Air-Evac Lifeteam Joint Base Jefferson* – The fuel cabinet system has been operational for approximately two weeks. Air Evac is very pleased! See the photo page in your booklet. Also included in that section is a Fuel Protocols

Sheet identifying some key information for our Air Evac partners. There still is work to be done though as no one caught something that should have been included in the initial design – an emergency fuel shutoff (ESTOP) placed near the point of fueling. I suppose everyone just assumed the ESTOP at our fuel farm would suffice. Upon the final inspection, we found out NFPA 407 requires an ESTOP within 20 -100 feet of the fuel delivery system. Our ESTOP is in excess of 150'. Therefore, Hinderliter will be back in a few weeks to install an ESTOP on the pedestal adjacent to the ramp that used to include the outlet for the old tank/trailer. While here, Hinderliter will also install an explosion proof light inside the cabinet. Currently, it is too easy to leave the on/off switch in the "on" position. If left "on", the pump will continue to run at our farm (150' away); potentially damaging the pump. A light will help the Air Evac personnel remember to turn the system "off" after fueling. Hinderliter needs an additional $4600 for the ESTOP and light installation. Air Evac has agreed to split this cost with the airport. I'll need approval for this Tuesday Night. On the accounting side, Line Service reads the Air Evac Meter and Sheila submits an invoice every Friday morning. I plan on having Weights and Measures certify the new meter during the next inspection.

Motion was made by Commissioner Marin and seconded by Commissioner Chesney to approve the $2300 change order as presented by Mr. Collins. Upon roll call vote, all were in favor.

New ARFF Truck – There probably won't be much news on this project until drawings are received in early 2026. The targeted completion date is October 26, 2026.

New SRE Building – Matt and I have been working with the engineers at Hanson to justify the size of the building. Late last week, we supplied enough information to get the building to just over our desired 10,000 square feet. The addition of the new solid to liquid deicer production system, ARFF Vehicle Maintenance Bay, and including a broom/blower for a future TIP request are just some of the items that helped. Included in your booklet is some correspondence between Hanson's Dana Keher and me. Regarding the TIP Meeting, it seems like IDOT, IDA programmers were agreeable to our request to include the 2026 BIL Award for the SRE Building.

Mr. Collins stated that he, Mr. Colvin, Barry Stolz from Hanson, and Architect Brian Edmison me this morning. Brian will begin his work on the building drawings and Barry will work on the site plan. The pair will have the initial plan set available for the Commissioners to review at the January 13th meeting. Once approved, the plan set will be submitted to IDOT, IDA for their review soon after. Once IDOT, IDA comments are addressed, IDOT, IDA's approval to advertise for bids will be attained, and the project can be set into motion.

Airfield Sign Project – Hanson has provided the necessary information to include this project on the January IDOT, IDA Letting. Hopefully bids will be received, the project awarded in the early Summer, and work begun in late Summer of 2026. The way things go at IDOT, IDA, my money is on the project being completed in Summer, 2027.

FBO Additions – Two long overdue projects were knocked off the list in the last few weeks. The badly corroded southeast entry door off the parking lot was removed and replaced. The double door was original construction and only one side was functional. Matt, Nekoda, and Danny removed the door, framed in the new door, installed the door, and sheeted the exterior. All that remains is to sheet the interior. For the second project, spray foam insulation was applied on the interior side of the hangar door pocket roof. When the door pocket itself was added to the building (circa 1980's), the door pocket area was unheated due to placement of the five rolling door panels. When the floating door was installed five or six years ago, the single door extends outward to the extent of the pocket. The door pocket area is now heated space. Included in your booklet are photos of both projects.

Flight Training – Mr. Collins stated the airport has essentially made an offer on a 1981 C172P, N872NC in Kansas City. The aircraft has fairly new paint, nearly new interior, a nearly new engine, and an incredible instrument panel (all glass). An offer of $190,000 was extended. The seller has countered at $205,000, down from the initial ask of $225,000. Eric is playing the stall game at the moment in the hopes the seller will sell below $200,000. If that happens, Eric will offer a $5000 down payment and request the aircraft be flown here for an evaluation (pre-buy inspection). Mr. Collins stated he has been working with Banterra Bank and the bank has approved moving forward with a loan based on the following:

Purchase price not to exceed $199,900. 10% down. Interest Rate 5% - 5.5% (final rate to be determined after review). Fifteen-year term. Interest rate fixed for first five years. Interest rate balloons +/- 0.25% for years six through fifteen. Option for early payoff and/or Additional Principal Payments.

Mr. Collins' initial run through the numbers turns out a rental rate near $180 per hour (wet). This is in the ballpark with other Technically Advanced Aircraft (glass panel) in the area. Mr. Collins said the flight instructors are excited to teach instrument and commercial maneuvers in such a nice aircraft. The plane will also be in high demand for trips due to its instrumentation. Mr. Collins asked for approval of the purchase pending a favorable outcome on a pre-buy inspection. Discussion ensued. Motion was made by Commissioner Chesney and seconded by Commissioner Cox to approve the purchase of C172P N872NC as presented. Upon roll call vote, all were in favor.

Hangar A-1100 – Mr. Collins explained Frisco Aviation wants to begin its lease on January 1, 2026. He presented the Lease Agreement to the Commissioners for their input. No objections were expressed.

NEW BUSINESS

USDA Agreement. Mr. Collins presented the cover e-mail and scope of work regarding the annual Agreement between the USDA Wildlife Services and the MVAA for wildlife monitoring services (Routine Presence). The cost increased another $225 to $12,950. Mr. Collins recommended approval as being in a partnership with the USDA keeps the FAA Part 139 Certification Inspector happy. Motion was made by Commissioner Cox and seconded by Commissioner Martin to approve the agreement as presented. Upon roll call vote, all were in favor.

Cash Farm Lease. Mr. Collins stated the current cash farm lease expires on December 31, 2025. He will ready the materials needed to bid the farm ground again. Hopefully, the airport will obtain a higher rent per acre moving into 2026. The Lease Agreement will definitely include stipulations on payment, non-farming, and late/no harvesting to protect the airport from situations the previous farmer put it in. Mr. Collins explained s current farmers Alan and Lori Bowers have done a great job but the airport must do its due diligence.

OTHER BUSINESS

Mr. Collins presented an idea to establish another Aviation Programs Director for Outland Flight Instruction. Former Director Jay Grafton has been retired for over a year and the growing operation could use some additional outreach. Mr. Collins explained Mr. Grafton was in the air so much that most of the desired tasks simply did not get explored: outreach to local universities & high schools, LSA fast track programs, simulator promotion, and much more. Mr. Collins admitted this position is predicated on funds being available at SRT Flightline and should be established after the goals of the training program and skillset of the Director are clearly identified. Mr. Collins recommended the establishment of a committee to study the proposal for a new Aviation Programs Director. Commissioners Chesney, Martin, and Cox were voluntold to serve on the committee.

Mr. Collins recommended extending a discount to local flight student Shawn Coumbe. Mr. Coumbe has been assisting Team MVN with marketing, web content, promotional materials, and ideas to help the flight training program. Mr. Collins recommended a 20% discount on aircraft rental for Mr. Coumbe throughout the remainder of his Private Pilot Training. Discussion ensued with the Commissioners thanking Mr. Coumbe. Motion was made by Commissioner Cox and seconded by Commissioner Chesney to approve the discount as presented. Upon roll call vote, all were in favor.

Mr. Collins recommended annual raises for four SRT Flightline personnel. If approved, three employees will receive a $0.50 per hour increase and the other a $1 per hour increase. Motion was made by Commissioner Chesney and seconded by Commissioner Martin to approve the raises as presented. Upon roll call vote, all were in favor.

Mrs. Jolly-Scrivner presented reports for SRT Flightline. As for the aircraft, November flight hours are the following: N737CZ, 43 hours; N24153, 38.6 hours; N638HB, 16.2 hours; N675U, 7.2 hours; and N313U, 4 hours. This is 109 total flight hours for October!

There being no Executive Session items, no additional Other Business items, and no extra items for discussion on the agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.