

Mt. Vernon Airport Authority
Regular Meeting of the Board of Commissioners
Held January 13th, 2026 at 6:00 PM

Present: Mike Ancona	Chairman
Gary Chesney	Vice Chairman
Carey Lipps	Secretary
Greg Martin	Treasurer
Marty Cox	Commissioner

Staff: Chris Collins
Sheila Jolly-Scrivner
Matt Colvin

Guests: Steve Willis, Don Lewis, & Rylan Crane

PUBLIC INPUT

There being none, Chairman Ancona moved forward with the hearing.

REPORTS

Minutes

Minutes were presented for the December 9th Meeting for approval. There being no changes to the minutes, motion was made and seconded to approve the minutes as presented. Upon roll call vote, all were in favor.

Treasurers' Report

There being no concerns with the Treasurer's Reports, motion was made and seconded to approve the Treasurer's Reports as presented. Upon roll call vote, all were in favor of the motion.

Bills for Approval

There being no questions or concerns with the Bills for Approval, motion was made and seconded to approve the bills as presented. Upon roll call vote, all were in favor of the motion.

CORRESPONDENCE

Mr. Collins presented the December, 2025 edition of *Outland News*.

OLD BUSINESS

Project Update. Below is a snapshot of all projects as specified by Mr. Collins;

Air-Evac Lifeteam Joint Base Jefferson – The fuel cabinet system is performing wonderfully and Air Evac is very pleased. We are still waiting on Hinderliter to install the explosion proof light in the cabinet and the new Estop switch. The accounting system is working as expected. Line Service records the numbers from the cabinet meter every Friday morning. Sheila receives an e-mail from an

automated system at Air Evac that is generated from a bar code scanned by the crew after each fueling. The numbers are reconciled and Air Evac is invoiced weekly. Now that operational traction is on paper, I have asked Hinderliter to return and “prove” the meter so that both sides can be sure the amount that is being sold is equal to or very close to what is being delivered. This is important because the Illinois Department of Agriculture will not be on site until mid-Summer to prove the trucks and fuel farm metering equipment. I am hopeful the equipment is accurate. I have also explored a Veeder Root system for our Jet A tank. A Veeder Root System is calibrated and provides real time reporting. I have no cost estimates for this yet; nor do I know if it is even possible to install on our tank. Currently, accurate volume in the tank is not achievable through manual tank gauging (stick reading and chart reference). This has never been a problem for our usage since our fuel is delivered post meter. However, with Air Evac drawing from the tank prior to our meter, the meter in the new cabinet system becomes a concern. I am hopeful the new cabinet meter is accurate.

New SRE Building – Matt and I have meet with him Brian Edmison twice. A preliminary plan set was expected at the meeting but Brian was called to another project in New Jersey.

New Runway De-Ice System – Matt completed the fabrication and installation of the new “Brine Refinement Station” in the existing SRE Building. Photos of the station were presented.

Flight Training: Mr. Collins stated that Eric Evans and the seller for the Kansas based C172P are still negotiating. The logbooks and maintenance paperwork issues have been resolved. The seller claims to have addressed most of the items on the airport’s discrepancy list. Photos of the perceived skin/structure wrinkle area on were received on Friday. SRT’s Shawn Sayle is interpreting what he is seeing on the photos. Mr. Collins asked Shawn to take photos of these same interior areas of the airport’s 1981 C172P N24153 for comparison. With “ours” vs “theirs” available, all can make a better decision to accept or reject the aircraft.

Mr. Collins presented some laminated mini-posters created by Shawn Coumbe that promote fuel sales, aircraft maintenance, and flight training. All contain a crafty slogan, eye catching photo, and QR Code. The flight training poster is titled Outland Flight Instruction – *Resolve to Rise Above*. This historic name and slogan are poised for expansion via a stand-alone website and much more!

Cash Farm Lease: Four bids were received by 1:00 p.m. today. Incumbent farmers Alan and Lori Bowers submitted the highest bid at \$53,781.66 or \$206.06 per acre. The other bids were as follows: Jonathan Donoho, \$53,001.27 or \$203.71 per acre; Michael Flanagan, \$48,807 or \$187 per acre; and Johnson Brothers Farms, \$45,936 or \$176 per acre. Since the Bowers’ have done a great job over the last six years, Mr. Collins recommended their bid be accepted and a contract be drafted. Motion was made by

Commissioner Chesney and seconded by Commissioner Martin to accept the bid submitted by the Bowers' and draft a contract. Upon roll call vote, all were in favor.

NEW BUSINESS

Personnel Policy Guide: Mr. Collins explained a few items needed changed in the MVAA's Personnel Policy Guide. The changes relate to holidays and vacations. The guide defines several paid holidays. He suggested eliminating the "Day after Thanksgiving" as line service will always be working on that day. The term "Holiday Pay" needs to go away as its current description allows for an hourly employee to "double dip". And the current vacation accumulation is too difficult. Mr. Collins favored a simpler chart that starts after one year of service: one year = one week, two years = two weeks, three to twenty years = three weeks, and twenty years plus = four weeks. Discussion ensued. Motion was made by Commissioner Cox and seconded by Commissioner Lipps to make changes to the Personnel Policy Guide as recommended by Mr. Collins. Upon roll call vote, all were in favor.

OTHER BUSINESS

Mr. Collins noted that Maintenance Assistant Nekoda Colvin began his new career at Frisco Aviation last week. Maintenance Superintendent Matt Colvin has begun the search for a replacement. When some candidates are selected, Matt will need one or two Commissioners to help with the interviews.

Mr. Collins introduced a possible Phase III of the FBO Revitalization Project. With the success of Outland Flight Instruction, crowded ground floor (more instructors than offices/single conference room), and available unused space on the second floor – Mr. Collins suggested the unused upper floor space be utilized. Additional instructor offices, classroom space, and even a simulator would bode well on the upper floor. The difficulty is access. Stairways are only accessible in the hangar bay. These stairways are inconvenient for the flight students/visitors and a distraction to the aircraft mechanics. Mr. Collins suggested an interior staircase (circular or conventional) in the sales floor opposite the sales counter. Discussion ensued. Several commissioners agreed to view the situation after the meeting.

Mrs. Jolly-Scrivner presented reports for SRT Flightline. As for the aircraft, November flight hours are the following: N737CZ, 30.5 hours; N24153, 50.7 hours; N638HB, 20.7 hours; N675U, 5.5 hours; and N313U, 3.3 hours. This is 110.7 total flight hours for December.

Mr. Collins presented raises for Airframe Powerplant Technician Josh Hackworth and Avionics Specialist Colton Snuffer. Joshua is coming off a probation period and has done very well. Colton's initial (30 day) evaluation period was up several weeks ago. Colton has exceeded expectations and we see a bright future for him at KMVN. Motion was made by Commissioner Martin and seconded by Commissioner Chesney to approve the raises as presented. Upon roll call vote, all were in favor.

There being no Executive Session items, no additional Other Business items, and no extra items for discussion on the agenda, motion was made and seconded to adjourn the meeting. Upon roll call vote, all were in favor and the meeting was adjourned.